Please read the following material carefully:

**COMMENCEMENT**

**Date:** Sunday, May 3, 2015  
**Location:** Dyson Baudo Recreation Center  
**Time:** 1:00 p.m.

Tickets are not required for the ceremony and doors to the facility open at 11:00 a.m.

**CHECK-IN AND GRADUATE PROCESSION**

Check-in time: 11:30 a.m.-12:30 p.m. **ALL GRADUATES MUST BE CHECKED IN AND IN LINE BY 12:30 p.m. Check-in is REQUIRED for participation in Commencement.**

**CHECK-IN LOCATION**

The graduate procession will form in the lower level hallway of the Dyson Baudo Recreation Center (near the racquetball courts). **ALL STUDENTS MUST BE CHECKED-IN AND IN LINE BY 12:30 p.m.**

**WHEN WILL I KNOW IF I WILL GRADUATE?**

With the change to the Academic Calendar, degrees will be confirmed AFTER Commencement. We expect grades to be posted by 9:00 a.m. on Thursday, May 7. If there is a change in graduation status, students will be notified by the Records Office by telephone on Friday, May 15. Students will have an opportunity to review the final degree audit for accuracy if questions should arise.

**WHO IS ELIGIBLE TO PARTICIPATE IN THE 2015 COMMENCEMENT CEREMONY?**

**May 2015 Graduates, August 2014 Graduates, and December 2014 Graduates**  
Students who have completed all degree requirements for graduation in August 2014, December 2014, or May 2015 and who have not previously participated in a Commencement Ceremony for the same degree may participate in the academic procession dressed in cap and gown, walk across the stage to receive their diploma case, and be a part of all rituals.

**Anticipated August 2015 Candidates and Anticipated December 2015 Candidates**  
Undergraduate students who are eight or fewer hours away from completing their degree requirements as of the end of the Spring term and who expect to be finished by the end of the Summer or Fall 2015 term, may elect to participate in the ceremony dressed in cap and gown, be introduced by name, walk across the stage, etc. These students will NOT stand during the conferring of degrees or change tassels.

**I PLAN TO PARTICIPATE IN COMMENCEMENT—WHAT’S NEXT?**

ALL individuals participating in Commencement **must attend Pioneer Grad Fest on Monday, April 20, 2015 anytime between 10:00 a.m. to 6:00 p.m., location to be announced.** The Grad Fest serves as a “one-stop shop” where students will verify degree and post-graduation information, including proper name pronunciation; receive information on the Commencement Ceremony as well as College and Alumni services; complete Financial Aid exit counseling; take a photo with Putnam the Pioneer; and celebrate with refreshments.
**ACADEMIC REGALIA**
The caps and gowns that are required for all graduation ceremony participants are available for your purchase, along with formal invitations, and class rings at the Campus Bookstore. **Academic Regalia must be ordered by March 15, 2015.** Contact the Bookstore at (740-376-4677 or 740-376-4528) or visit [http://www.herffjones.com/college/marietta](http://www.herffjones.com/college/marietta) for further information. Graduates must participate in the Grad Fest on April 20 before they will be permitted to pick up their cap and gown.

**DIPLOMAS**
With the change to the Academic Calendar, diplomas will not be distributed at Commencement as degrees will be confirmed AFTER the ceremony. Spring grades will be processed on May 7, with confirmation of degree completion taking place immediately thereafter. Spring graduates will be notified by email when diplomas are available for pick up from the Records Office, approximately May 14 or 15. Any diplomas not picked up within two weeks of the email notice will be mailed to the address provided on the graduation application.

Students who have successfully fulfilled all graduation requirements and have no outstanding financial obligations to the College may receive their diplomas as noted above. Students are responsible for satisfying any outstanding balances and/or commitments with the Business Office, Library, or any other office by noon on Friday, April 24 2015, to avoid delays in receipt of their diploma.

**PHOTOGRAPHER**
Bruce Heflin Photography will photograph each graduate receiving shaking hands with the President as well as a cap and gown photo after they have exited the stage. Proofs and order forms will be mailed within 5-7 days of the ceremony to the address on the students graduation application. You may also view and order your pictures online at [www.mypicturesnow.com](http://www.mypicturesnow.com).

**STRAWBERRIES AND CRÉME LUNCHEON**
The Strawberries and Crème Luncheon will be held at noon in the Dyson Baudo Recreation Center on Saturday, May 2. **RSVP required by Wednesday, April 29, 2015.** Tickets may be purchased by cash, check, or credit card by contacting the Office of Alumni Relations or by calling 740-376-4709, toll free 800-274-4704, or register on-line at [www.marietta.edu/commencement](http://www.marietta.edu/commencement).

**BACCALAUREATE SERVICE**
The Baccalaureate Service will be held from 2:00 p.m.-3:00 p.m. in the Ban Johnson Field House—Fenton Court on Saturday, May 2. Members of the graduating class will constitute a major part of the program. No tickets or reservations are required for this event. **Academic regalia and procession are not part of the Baccalaureate Service.** Both bachelor and master degree candidates are invited to attend.

**FAMILY GRADUATION RECEPTION**
There will be a reception for the graduates and their families at the President’s House from 3:30 p.m.-5:00 p.m. on Saturday, May 2. Reservations and tickets are not required.

**MYMARIETTA ACCESS FOR GRADUATES**
Graduates will have e-mail and WebAdvisor access for six months after graduation. When preparing resumes, you will want to use an email account other than your marietta.edu address. The Marietta College Alumni Association wants to stay connected with you after graduation. Please keep us up to date on your current contact information through our Online Community. Sign up for the Online Community by visiting [longblueline.marietta.edu](http://longblueline.marietta.edu) and clicking the Online Community button on the left side of the page. There you can also access a comprehensive alumni directory to connect with friends and classmates.

**CAMPUS MAILBOX/ FORWARDING MAIL**
The Monday after graduation your campus mailbox will be closed and any first class mail will be forwarded to your home address. Campus mail and third class mail will be discarded. In order to assure prompt and accurate delivery of your mail after graduation you should complete a change of address form on the USPS web page at www.usps.com. You should also notify the Records Office of any change to your preferred mailing address. Contact the mailroom at 740-376-4617 with questions.