



# Marietta College

## TRANSFER STUDENT INSTRUCTOR RECOMMENDATION

### APPLICANT

Please complete the top five lines of this form and give it to a professor who has taught you in a traditional college level subject.

Expected date of entrance at Marietta College \_\_\_\_\_

Applicant Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*last first middle initial*

Permanent Address \_\_\_\_\_  
*number and street*

\_\_\_\_\_ *city county state zip*

Home Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Social Security # \_\_\_\_\_

### INSTRUCTOR

The above student has applied for admission to Marietta College. Your comments regarding the applicant are important to us in evaluating his/her academic potential as a candidate for admission. **Confidentiality: Your comments will be held in strictest confidence during the selection process and they will not become part of the applicant's file if he/she matriculates at Marietta College. Please complete and return this form to the address listed at the bottom.**

Name \_\_\_\_\_ Position \_\_\_\_\_  
*please type or print*

College/University \_\_\_\_\_

Institution Address \_\_\_\_\_  
*number and street*

\_\_\_\_\_ *city county state zip*

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Other Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### BACKGROUND INFORMATION

How long have you known the applicant and in what context(s)? \_\_\_\_\_

What are the first words that come to your mind to describe the candidate? \_\_\_\_\_

Please list the course(s) in which you have taught the applicant and the year taught.

<i>Course</i>	<i>Year</i>
_____	_____
_____	_____

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## EVALUATION

Please write a candid evaluation of the applicant. We welcome all information that will help us gauge the academic potential of this candidate and differentiate him/her from others.

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## RATINGS

Please evaluate this candidate in comparison to other college students you have taught using the following scale:

**1 — Truly Outstanding    2 — Excellent (top 10%)    3 — Good (above average)    4 — Average    5 — Below Average**

_____ Genuine interest in learning	_____ Potential for growth
_____ Responsible completion of work	_____ Effective class participation
_____ Seriousness of purpose/commitment to hard work	_____ Energy/motivation
_____ Time management	_____ Intellectual ability
_____ Written expression of ideas	_____ Creativity/originality
_____ Independence/initiative	_____ Other _____

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

I recommend this student:

enthusiastically     strongly     fairly strongly     with reservation

You may call me for additional information

### **Confidentiality**

*In accordance with the Family Educational Rights and Privacy Act of 1974, matriculating students have access to their permanent files. We do not provide access to admission records to applicants who are denied admission, or students who decline an offer of admission.*

Marietta College is an equal opportunity educator and employer that values diversity. In our educational, admissions and employment policies, scholarship and loan programs, and athletic and other co-curricular activities, Marietta College does not discriminate on the basis of age, race, color, national or ethnic origin, disability, sex, gender identity, gender expression, sexual orientation, religious affiliation, veteran status, or any other protected status or facet of personal identity. Questions regarding the non-discrimination policy at Marietta College can be addressed to the Director of Human Resources or the Office for Diversity and Inclusion. If you have questions regarding our non-discrimination policy, please contact our Director of Human Resources at Marietta College, 215 Fifth Street, Marietta, Ohio 45750, 740-376-4718.