

**MCAA Oral History Project 2009/2010**

Name \_\_\_\_\_  
(Last) (First) (Middle) (Maiden)

Address \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Telephone Number \_\_\_\_\_  
(Work) (Home) (Cell)

E-Mail \_\_\_\_\_  
(Work) (Home)

Education: High School \_\_\_\_\_  
(Institution) (Date graduated)

Marietta College Class Year \_\_\_\_\_

Marietta College Major/Minor \_\_\_\_\_

Graduate Study College/Degree \_\_\_\_\_

Marital Status \_\_\_\_\_  
(Spouse's Name) (Date married)

Veteran \_\_\_\_\_  
(Branch) (Dates Served)

Family Members to attend Marietta College \_\_\_\_\_

Children (of interviewee; include name and date of birth) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Marietta College Activities, Organizations, Honors \_\_\_\_\_

\_\_\_\_\_

Employer \_\_\_\_\_  
(Employer, dates)

\_\_\_\_\_  
\_\_\_\_\_

Professional/Civic Honors/Awards \_\_\_\_\_

\_\_\_\_\_

## MCAA Oral History Project

### Statement of Gift and Release of Rights For Audio and Video Recordings

This agreement is made and entered into on this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ (year), by and between the Marietta College Alumni Association Oral History Project, hereinafter called "Marietta College,"

\_\_\_\_\_, hereinafter called "Narrator," and

\_\_\_\_\_, hereinafter called "Interviewer"

Narrator agrees to participate in a tape recorded interview commencing on or about

\_\_\_\_\_, with the Interviewer for the MCAA.. This agreement relates to any and all materials originating from the interview, naming the tape recordings of the interview, video recordings of the interview, documentation accompanying the audio/video recordings, and a written manuscript prepared from the recordings, hereinafter called "the Work."

In consideration of the mutual covenants, conditions, and terms set forth below, the Parties hereby agree to the following:

1. Narrator and Interviewer irrevocably assign to Marietta College all copyright, title and interest in the Work. This assignment applies to the College, its successors, and assigns for and during the existence of copyright and all renewals and extensions thereof.
2. By virtue of this assignment, the College will have the right to use the Work for any research, educational, or other purpose, including electronic reproduction, that the College may deem appropriate and without any further approval on my part.
3. Narrator and Interviewer release the College, and its assignees and designees, from any and all claims and demands arising out of or in connection with the use of the Work; including but not limited to, any claims of defamation, invasion of privacy, or right of publicity.
4. Narrator and Interviewer acknowledge that he or she will receive no remuneration or compensation for participation in the interviews or for the rights assigned hereunder.

The Narrator, Interviewer and College have executed this agreement on the date first written above.

**NARRATOR**

**INTERVIEWER**

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

(Address)

\_\_\_\_\_

(Address)

\_\_\_\_\_

\_\_\_\_\_

(Telephone)

\_\_\_\_\_

\_\_\_\_\_

(Telephone)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Marietta College

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(Signature)

---

(Printed Name)

215 Fifth Street,

Marietta, Ohio 45705

Date: \_\_\_\_\_

**Why we use this oral history release form:**

Oral history involves interviewing individuals with the explicit intention of creating a historical document that will be preserved (generally in the form of the audio recording as well as the transcription of what was spoken) for the use of future researchers. We work by the principle of informed consent, which means that each individual being interviewed fully understands the purposes and potential uses of the interview, as well as their freedom not to answer some questions and their right to restrict access to some portions of what was recorded, and that the narrator realizes that rather than being anonymous, their identification will be retained for the use of future researchers, who may draw from the interview to produce historical writings.

Our use of legal releases, and our motivation for wanting oral history interviews to be retained in a historical repository, are linked (1) to our desire to provide access and (2) to comply with laws and ethical standards on issues of evidence and copyright, as further described below. (1.) If a researcher makes explicit use of an interview in written work (either by direct quotation and paraphrase), the interview should be cited in a footnote, so that others can identify and locate that information within the framework of extant evidence. That historical reference to oral history materials is not possible if the materials are kept in private hands. (2.) Each of the parties to an oral history interview (the narrator and the interviewer) holds the copyright to the products of their participation in the interview (for example, the interview, recorded words, photographs, and written materials), and thus both must sign an agreement that establishes access for those who in the future want to use the products of the interview. If the interviews are deposited in a library or archives, legal releases will establish ownership of the copyright and the terms of access and reproduction; and if the interviews are published, legal releases will satisfy publishers' concerns over copyright. We do not view this copyright as being granted exclusively to the repository; each of the parties to the interview has the right to use their own works as they see fit.

(Source: much of this explanation was drawn from the FAQ page of the American Historical Association pertaining to the federal policy excluding most oral history interviewing projects from Institutional Review Board review, viewed at <http://www.theaha.org/PRESS/2003-11-10IRB.htm> on 11/10/2003.)