

**Office of the Dean of Students**  
**Online Room Selection- April 10, 11, 12**

Online Room Selection (ORS) is the time when students will utilize Marietta College's online room selection system and select housing for the 2013-2014 academic year.

**Available Upper-Class Housing:**

Arts & Humanities House, Fayerweather Hall, Harrison Hall, Hopewell House, McCoy Hall, Pioneer House, fraternity and sorority houses.

**Information on Room Rates:**

[www.marietta.edu/Student\\_Life/Living\\_on\\_Campus/housing/rates.html](http://www.marietta.edu/Student_Life/Living_on_Campus/housing/rates.html)

**Pre-Registration Fee:**

Only students who have paid the \$200 class pre-registration fee will receive a time slot and be eligible to select housing for the 2013-2014 academic year. Late payment may result in a selection time at the end of ORS. To pay the fee, please visit the Cashier's Window in Irvine Hall or pay online by visiting [www.marietta.edu/departments/Student\\_Accounts/index.html](http://www.marietta.edu/departments/Student_Accounts/index.html)

**How to Access ORS:**

Students can access the ORS website directly by visiting <http://webapps.marietta.edu/~csr/> utilizing the latest version of Internet Explorer.

Beginning April 8, students can visit the ORS website to view available rooms and become familiar with the website. Students should also view and complete the "Housing Agreement" at this time as they will not be able to select a room without first completing the agreement.

Prior to April 8, students will receive an email explaining when their 50-minute time slot is to select housing. Students are only able to select housing during this time slot. If a student is going to be unavailable during their time slot, they must contact the Office of the Dean of Students ahead of time by emailing [reslife@marietta.edu](mailto:reslife@marietta.edu)

**Students Living in a Sorority/Fraternity House or a Theme Community:**

Students who signed a roster to live with a sorority, fraternity or a theme community will already have housing assigned in the ORS system, but they still need to complete a "Housing Agreement" as outlined above.

**Students Studying Abroad During the 2013-2014 Academic Year:**

Students planning on studying abroad during the 2013-2014 academic year need to email the Office of the Dean of Students at [reslife@marietta.edu](mailto:reslife@marietta.edu).

**Selecting a Room:**

In order to select a room through ORS, students must have the room, suite, or apartment completely occupied, and they must know the student ID numbers for all potential roommates, all roommates must have paid the \$200 pre-registration fee and have completed the Housing Agreement. The student with the earliest time slot will select the room and "pull in" the rest of the students to fill the room. Students should have various rooms, suites, and apartments in mind before their time slot to ensure that if the room they wanted is not available they can select another room before their time slot closes.

If students are not able to fill a room/suite/apartment, they need to contact the Office of the Dean of Students prior to their time slot by emailing [reslife@marietta.edu](mailto:reslife@marietta.edu).

**Other Important Information:**

- When selecting a room, do not exit the system until you reach the "Congratulations" screen. Doing so will cause the student to become locked out of the system and unable to select a room.
- Students should not share their Marietta College ID number with anyone but those who they are planning on living with.
- All current Marietta College students are guaranteed housing for the 2013-2014 academic year.
- Students who have registered for classes for Fall 2013 and do not participate in ORS will be assigned housing over the summer by the Office of the Dean of Students.
- Students who have paid their \$200 pre-registration deposit and have selected a room but not classes for Fall 2013 will have their room assignment canceled on Friday, May 10, 2013.
- Students with questions can contact their Resident Director, Resident Assistant, or email the Office of the Dean of Students at [reslife@marietta.edu](mailto:reslife@marietta.edu).