

Policy Statement

My registration, by way of College Central Network, with the Marietta College Career Center indicates my understanding of the office policies and my obligations with regard to recruiting/placement activities. I agree to abide by the policies stated herein:

1. Students who sign up for on-campus interviews are expected to be present for these interviews. If you miss an interview, you will be notified via e-mail by the Career Center and your interviewing privileges will be suspended until which time you meet with the Director and write a letter of apology to the employer. A copy of said letter will be permanently placed in your Career Center file. If you miss two interviews, **ALL CAREER SERVICES PRIVILEGES WILL BE SUSPENDED.**
2. It is the registrant's full responsibility to inform the Career Center of acceptance of a position so that referrals to other employers can be discontinued.
3. It is understood by registering with the Career Center, through College Central Network, you have authorized the Career Center to obtain an unofficial copy of your transcript and release it to prospective employers if needed.
4. By registering with the Career Center, I hereby authorize the Career Center to grant access and/or release copies of my resume/transcripts of said office for the purpose of furthering its efforts to assist me in securing employment of to further my education.

Special Note

Check everything that you have entered for spelling and accuracy in College Central Network. College Central Network, nor the Marietta College Career Center is responsible for factual, grammar or spelling errors. Everything that you put on your registration will appear exactly as you entered it.

Résumé Searches and Referrals

Uploading a résumé allows you to submit it to job postings that are of interest to you online. It also makes you eligible for referrals to employers by the Career Center, and, if you so authorize, allows employers to review your résumé online if your qualifications match their search criteria.

E-Mail Notices

College Central Network will, from time to time, be able to send you e-mail notices about job opportunities that match your interests and qualifications, as well as other employment and news related information, such as notices about upcoming job fairs in your area or on your campus. These notices will come directly to you from College Central Network and not from other parties.

You are required to notify the Career Center immediately if there is a change in your address or telephone number. Employers often contact our office if they are unable to reach you.