



REFUND/TITLE IV AUTHORIZATION FORM
Marietta College Student Accounts Office
 Student Accounts, 215 Fifth Street, Marietta, OH 45750



Student Name (PRINT) _____ **Student ID #** _____

TITLE IV

Marietta College is required by the US Department of Education to have recipients of Federal Title IV financial aid (e.g. *Stafford Loans, Perkins Loans, Plus Loans, TEACH, SEOG, PELL Grants*) complete a Title IV Authorization Form. Students who receive this type of aid must decide between authorizing Marietta College to use Title IV financial aid funds to pay for educationally related charges (damage deposits, finance charges, late registration fees, etc...) or to be refunded. This authorization remains valid through subsequent award years. It can be rescinded at any time, in writing, and will become effective on the date it is received by Student Accounts. Please refer to the Student Accounts Website for additional information.

Students please complete section (A). If you are a Plus Loan recipient, the Borrower of the Plus Loan must also complete (A) and (B).

PRIOR YEAR/EDUCATIONALLY RELATED CHARGES AUTHORIZATION (A)

Student Borrower

- I authorize Marietta College to use any Title IV credit balance to pay current institutional/educationally related charges. I further authorize any Title IV credit to pay any outstanding College charges from prior years, not to exceed \$200.00.
- I do not authorize Marietta College to use any Title IV credit balance to pay current or prior year institutional/educationally related charges and request that I receive a refund check. In doing so I understand that I may still owe a balance to Marietta College for these charges.

Student Signature _____ Date _____

Plus Loan Borrower's Signature _____ Date _____

FEDERAL PLUS LOAN REFUND AUTHORIZATION (B)

I understand that if the credit balance is created through the proceeds of a **Federal PLUS Loan**, the refund will be made payable to the borrower unless otherwise indicated below. Please issue the refund as requested below (**CHECK ONE**):

- As the borrower of the Federal Plus Loan, I authorize Marietta College to refund to me any credit balance remaining on my student's account after current semester charges have been applied.
- I authorize Marietta College to refund any credit balance to my student after current semester charges have been applied.

Plus Loan Borrower's Signature _____ Date _____

CREDIT BALANCE REFUND REQUEST

If your account has a credit balance resulting from an overpayment or non-Title IV student loan and you want to receive a refund, please complete the section below.

I request that Marietta College refund to me any credit balance remaining on my account after current semester charges have been applied and all financial aid has been disbursed. In doing so, I understand that changes and adjustments, including financial aid, may be reflected on my account as my student status changes. I also understand that these adjustments will appear on my student eBill and create an amount due the College. I understand that this amount due is expected to be paid by the due date or applicable fees may be applied.

Please check one: Electronic Refund * Hold for Pick-Up Mail to address on file
* Student must set-up refund profile in eBill

Student Signature _____ Student ID _____ Date _____

****FOR OFFICE USE ONLY****

AR Type: _____ Voucher #: _____
 Approved By: _____ Date Approved: _____
 Amount \$ _____ Due Date: _____