



REFUND/TITLE IV AUTHORIZATION FORM
Marietta College Student Accounts Office
 Student Accounts, 215 Fifth Street, Marietta, OH 45750

If you receive Federal Title IV financial aid (e.g. *Stafford Loans, Perkins Loans, Plus Loans, ACG, SMART, SEOG, PELL Grants*) Marietta College is required by the US Department of Education to have you complete a Title IV Authorization Form. Students who receive this type of aid must make the choice to authorize Marietta College to use Title IV financial aid funds to pay for non-allowable charges; such as damage deposits, finance charges, and late registration fees; or request that the remainder of the funds be refunded. Additional information is available on the Student Accounts Website.

PLEASE CHECK ONE OF THE BOXES BELOW:

I authorize Marietta College to use Federal funds/aid for non-allowable charges on my student account by applying the credit balance derived from Federal funds/aid. This authorization remains valid through subsequent award years. It can be rescinded at any time, in writing, and will become effective on the date it is received by Student Accounts. Please sign below.

I do not authorize Marietta College to use Federal funds/aid for non-allowable charges on my student account, and request that I receive a refund check. In doing so I understand that I may still owe money to Marietta College for non-allowable charges. I understand that I will be responsible for paying Marietta College any outstanding debts as they are incurred, including any applicable fees. Please sign below and proceed to section (A) below.

Student Name (PRINT) _____ Student ID # _____

Student Signature _____ Date _____

REFUND AUTHORIZATION

If your account has a credit balance from overpayment or from the deposit of a student loan and you want to receive a refund, please complete section (A). If the credit balance is from a Plus Loan, the borrower must also fill out section (B).

(A) CREDIT BALANCE REFUND REQUEST

I authorize Marietta College to refund to me any credit balance remaining on my account after current semester charges have been applied and all financial aid has been disbursed. In doing so, I understand that changes and adjustments, including financial aid, may be reflected on my account as my student status changes. I also understand that these adjustments will appear on my student eBill and create an amount due the College. I understand that this amount due is expected to be paid by the due date or applicable fees may be applied.

Please check one: Electronic Refund* Hold for Pick-Up Mail to address on file
* Student must set-up refund profile in eBill for Electronic Refund.

Student Name (PRINT) _____ Student ID # _____

Student Signature _____ Date _____

(B) FEDERAL PLUS LOAN REFUND AUTHORIZATION

I understand that if the College releases this credit balance, if created through the proceeds of a **Federal PLUS Loan**, the refund will be made payable to the borrower unless otherwise indicated below. Please issue the refund as requested below (**CHECK ONE**):

As the borrower of the Federal Plus Loan, I authorize Marietta College to refund to me any credit balance remaining on my student's account after current semester charges have been applied.

I authorize Marietta College to refund to my student any credit balance remaining on my account after current semester charges have been applied.

I wish to leave the credit on my student's account for next semester. (Can only be held until the end of the academic year.)

Student Name (PRINT) _____ Student ID # _____

Borrower's Signature _____ Date _____

****FOR OFFICE USE ONLY****

AR Type: _____ Voucher #: _____
 Approved By: _____ Date Approved: _____
 Amount \$ _____ Due Date: _____