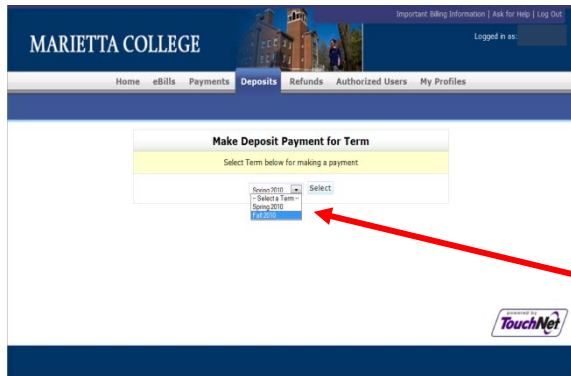
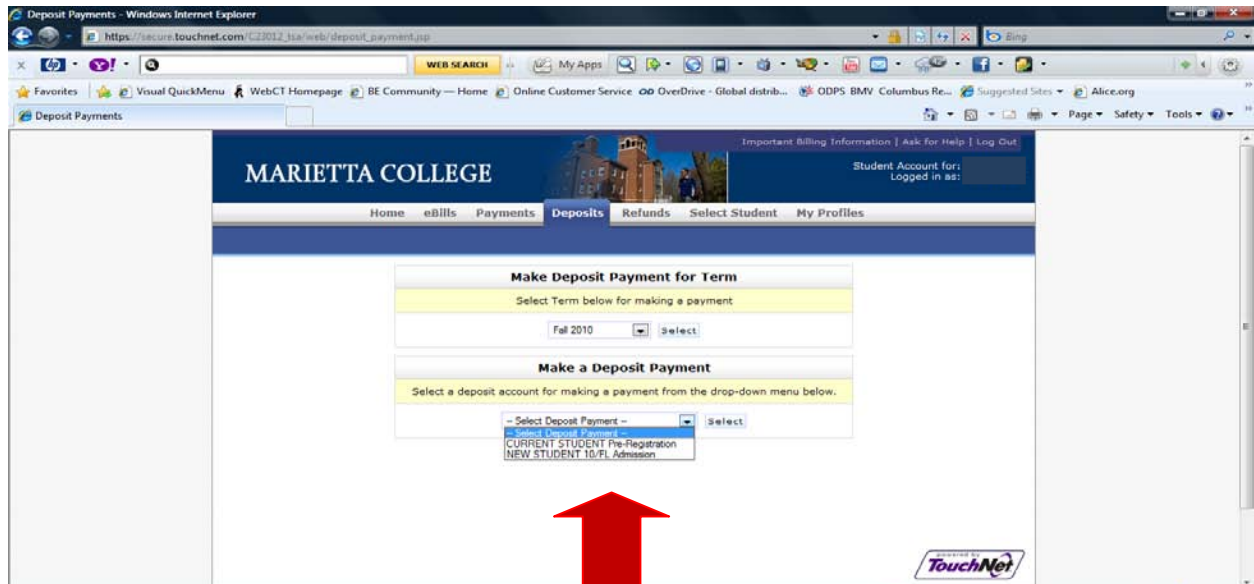


MAKING A DEPOSIT PAYMENT

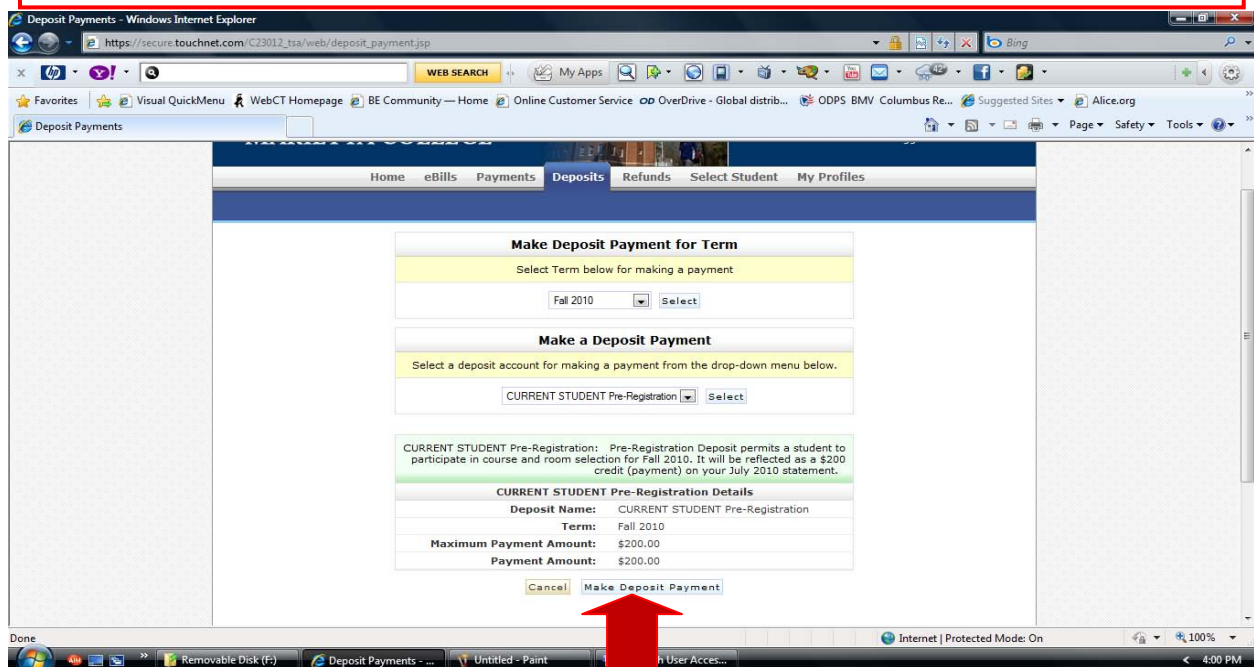


To pay the **Pre-Registration Deposit** on a student's account you must select the Deposit Tab. From the drop box select the term the deposit is for, for example...Fall 2010 as shown in the example .

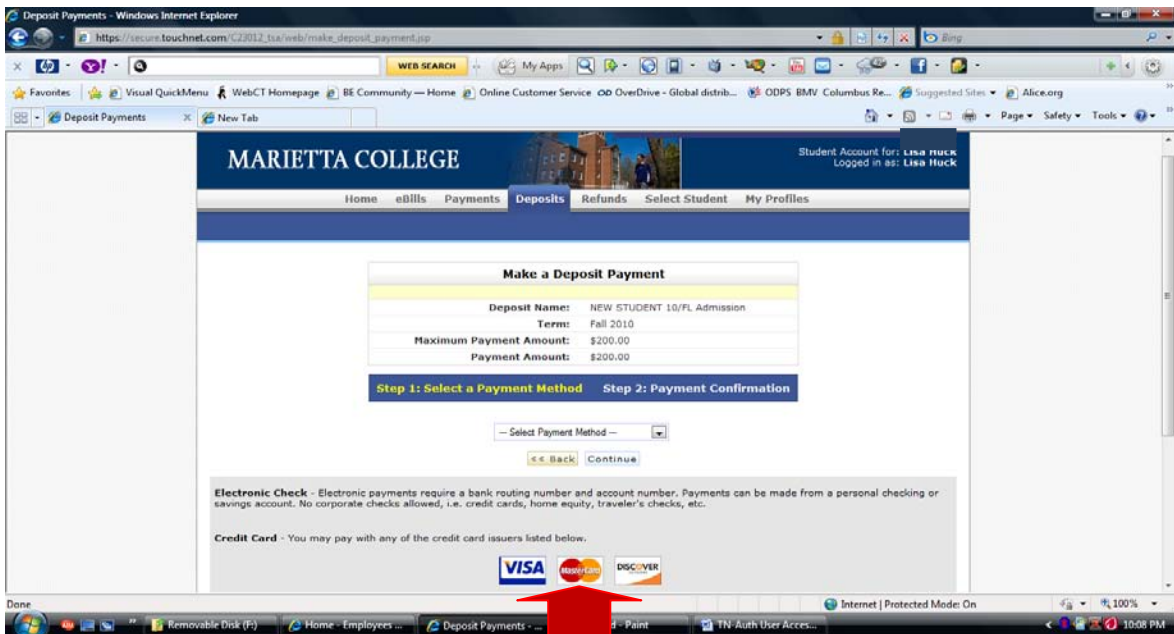
SELECT THE TERM



Current students select **Pre-Registration Deposit** from the drop-down menu and press **Select** .

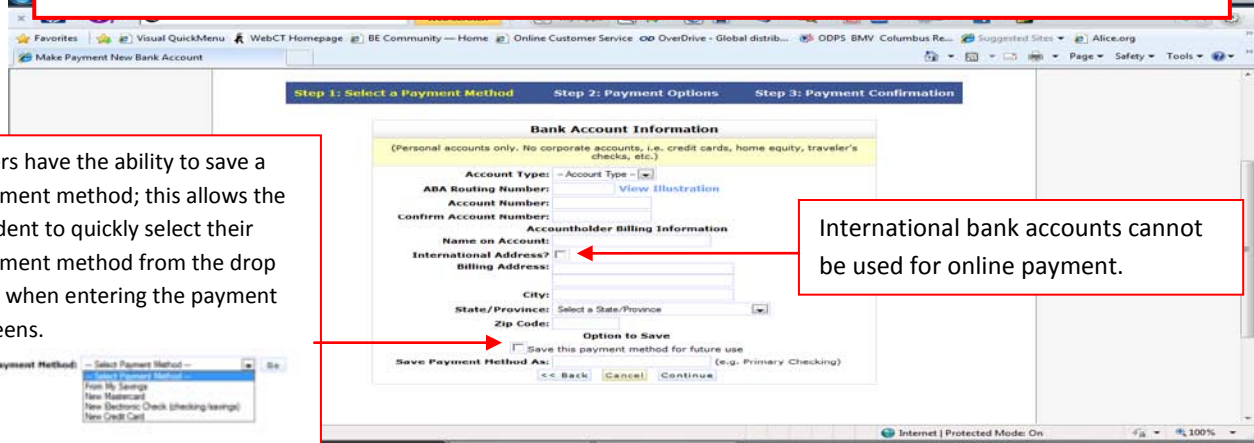


The Pre-Registration Deposit permits a student to participate in course and room selection for the term selected; in this example the term is Fall 2010. To complete the deposit payment, select "**Make Deposit Payment**".



After selecting your payment method you will need to complete the payment information for the payment method you choose to use, this uses the same payment screens used to make a payment on the student's account. (You may pay with your checking, savings, debit or credit card.)

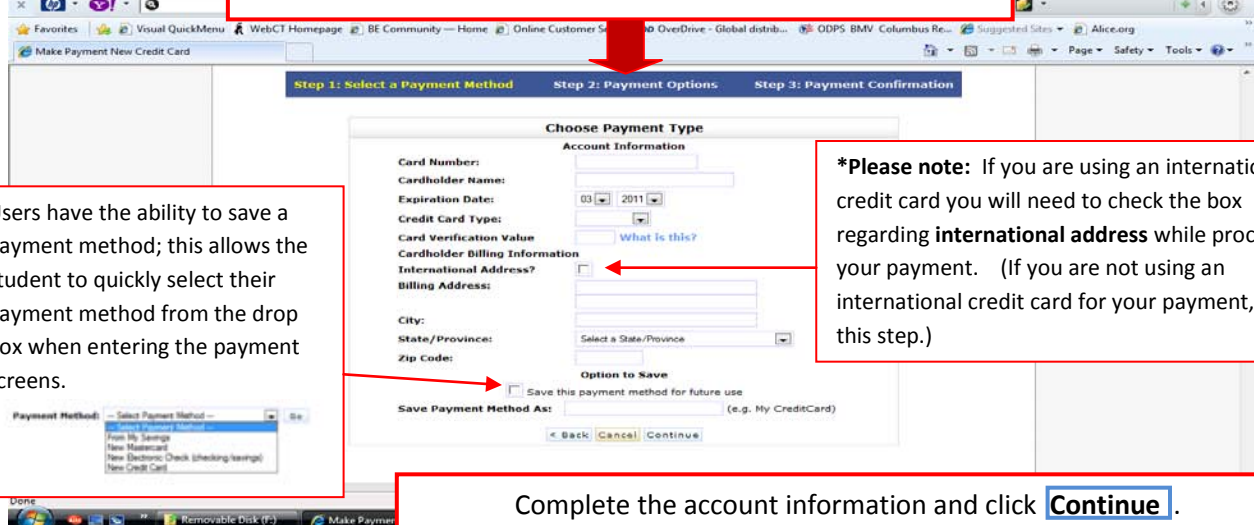
If using a credit or debit card, complete the card information and click on **Continue**



Users have the ability to save a payment method; this allows the student to quickly select their payment method from the drop box when entering the payment screens.

International bank accounts cannot be used for online payment.

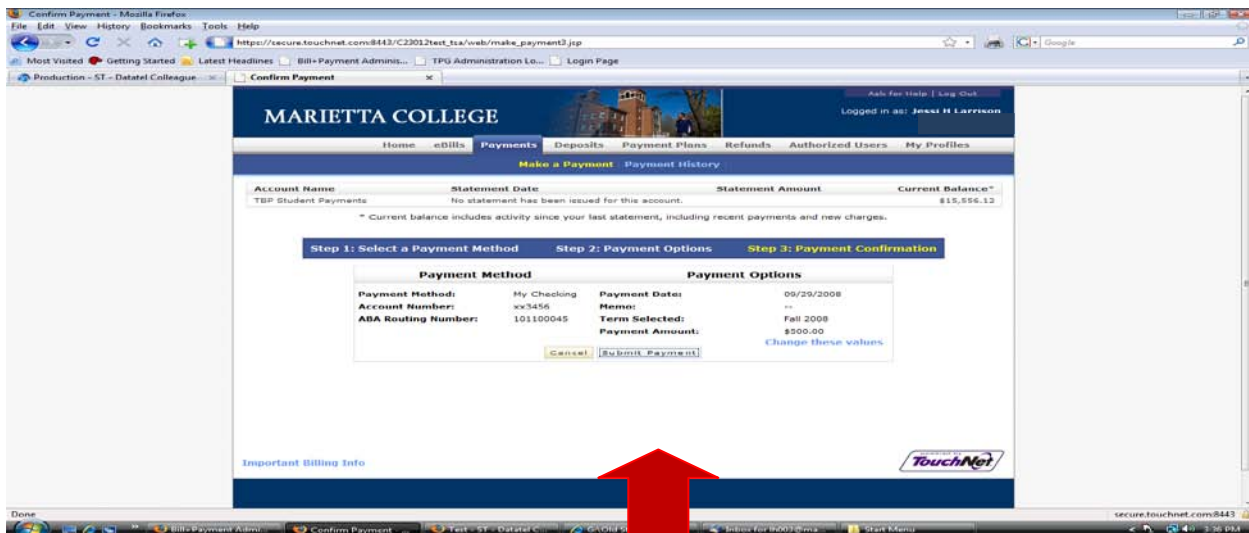
Or, if using a savings or checking account to make a payment



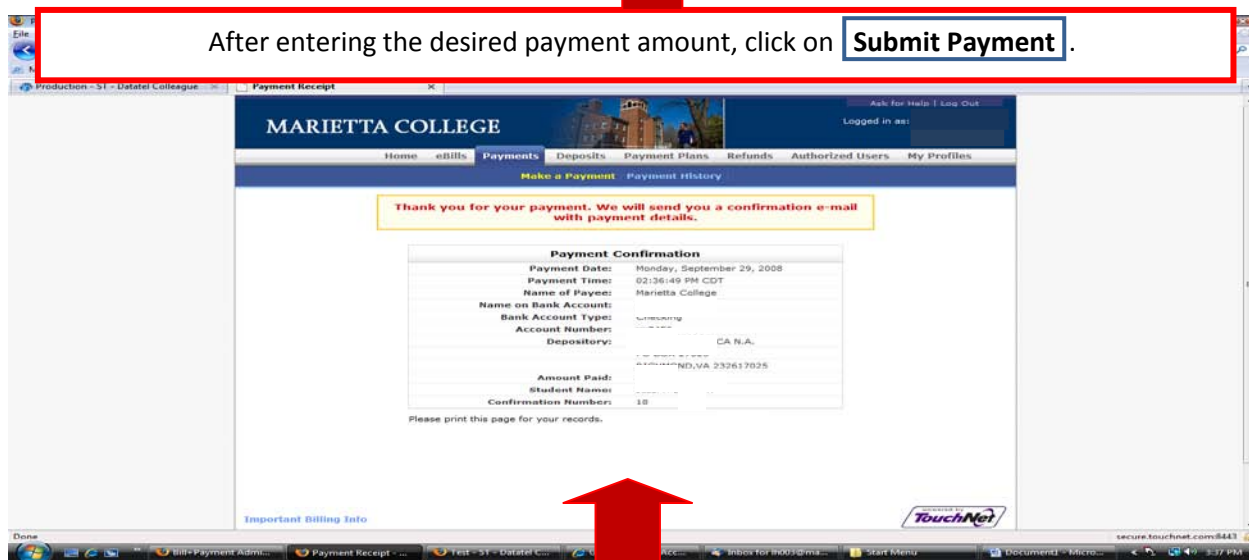
Users have the ability to save a payment method; this allows the student to quickly select their payment method from the drop box when entering the payment screens.

***Please note:** If you are using an international credit card you will need to check the box regarding **international address** while processing your payment. (If you are not using an international credit card for your payment, skip this step.)

Complete the account information and click **Continue**.



After entering the desired payment amount, click on **Submit Payment**.



When the payment is completed you will receive a confirmation email to your marietta.edu address with payment details, the web page can also be printed for your records.

