

Print 2 copies, complete and sign the forms.  
Keep one copy for your records and mail the  
other copy by January 2, 2016 to:  
Marietta College Student Accounts,  
215 Fifth St., Marietta, OH 45750



# Marietta College

## PAYMENT AGREEMENT AND INITIAL DISCLOSURE



At Marietta College the payment of all charges becomes an obligation at the time of registration. The Federal Truth-in-Lending Act requires a complete disclosure of the terms and conditions governing the payment of these obligations. To comply with these regulations, the College asks prospective students to read carefully the following disclosures, terms, and conditions before signing this agreement. If there are any questions, please call the Student Accounts Office (740) 376-4619 or (800) 274-4619 for an explanation.

The undersigned (hereinafter referred to as "the student") agrees to pay his/her obligations to Marietta College (hereinafter referred to as "the College") in accordance with the terms and conditions hereinafter set forth.

A student with an outstanding account balance at the time of monthly billing will receive an email to his/her Marietta College email address notifying them a new eStatement is available. Payments are due on or before the first business day of the month. Payments, credits, or charges received or made after the billing date shown on the monthly eStatement will appear on the student's next monthly eStatement.

Before registration is considered valid, the student must pay any prior obligations due on his/her account and make the payment required for the current term. Prior to each term the student is notified via their Marietta College email address that a Statement of Charges is available online. The eBill also itemizes any credits for the term; such as loans, grants, scholarships and deposits. Changes in the student's obligations will be itemized in the monthly eStatement that is available to each student who has a balance on his/her account.

### PAYMENT PLANS

\* SEMESTER PAYMENT PLAN. This plan allows the student to make two payments for the academic year. The payment for the Fall Semester is due on August 1 and the payment for the Spring Semester is due on January 2. Any miscellaneous charges incurred by the student are billed on a monthly basis and are due at the end of the month.

\* PIONEER FOUR PAYMENT PLAN. This plan allows the student to make four payments each semester. This plan has no enrollment fee and is available until the semester due date; after the semester due date this plan is not available. Twenty-five percent of the balance is due at time of enrollment, miscellaneous charges incurred after enrolling in plan will be recalculated into the payment plan. Payments received after the monthly due dates will receive a \$50 late payment fee. The first payment is due by August 1 for the Fall Semester, with the remaining payments due September 1, October 1, and November 1. The payment due dates for the Spring Semester are January 2, February 1, March 1, and April 1. New payment plan enrollment is required each semester.

\* PIONEER THREE PAYMENT PLAN. This plan is offered after the semester due date and allows the student to make three payments each semester. This plan requires a \$150 enrollment fee. Thirty-Three percent of balance plus the \$150 fee is due at time of enrollment. Miscellaneous charges incurred after enrolling in plan will be recalculated into the payment plan. Payments received after the monthly due dates will receive a \$50 late payment fee. The first payment is due on the day of enrollment in the plan for the Fall Semester, with the remaining payments due October 1, and November 1. The payment due dates for the Spring Semester are the day of enrollment in the plan, March 1, and April 1. New payment plan enrollment is required each semester.

The student agrees that the College reserves the right to terminate the student's privilege of paying his/her account under the Pioneer Payment Plans. In the event of such a termination, the entire balance shall be immediately due and payable, and the student's failure to pay the entire balance by the first day of the month shall result in the account being handled as a delinquent account as explained below.

When a student's account becomes delinquent because payments are not received by the College according to the terms above, the account will be placed on hold. Within 30 days of being placed on hold, the student must arrange with the Student Accounts Office a plan of payment satisfactory to the College. If a satisfactory plan is not arranged, or if payments are not made in accordance with the payment plan, the entire balance shall be immediately due and payable and the College has the right to take steps to collect the balance including but not limited to the following: Excluding the student from classes; withholding course grades, academic transcripts, and diploma; turning over the student's account to a collection agency; and taking legal action to collect the balance due. The student authorizes the College to release financial information about his/her account and other information useful in verifying the charges on the account to those concerned with collecting the balance owed.

The student authorizes the College and its respective agents/contractors to contact the student regarding repayment and delinquency, at the current or any future number, either provided or acquired, for the student's personal phone(s) including but not limited to a cellular phone or other wireless device using automated telephone dialing equipment, artificial/pre-recorded voice or text messages.

In the event the student's account becomes delinquent and is placed with an outside collection agency/attorney, the student will be held liable for all reasonable collection fees and/or attorney's fees and court costs.

This payment agreement will cover the student's obligations to the College for as long as the student continues to incur obligations to the College and/or has an outstanding balance on his/her account. If the student signs a subsequent payment agreement and disclosure statement, the agreement which was last executed will take precedence.

The Student agrees to inform the College of any change in his/her address.

The College reserves the right to change the terms and conditions of the agreement prior to registration or validation for any term by sending a notice to the student at his/her billing address.

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Student's Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

I.D. \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent or Guardian Signature (if student is under 18)

\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
City, State, & Zip

\_\_\_\_\_  
Phone Number

**Must be signed and returned for registration to be valid.**