

This guide provides a summary of the consumer information that must be made available to all prospective and enrolled students at Marietta College in compliance with The Higher Education Act of 1965 (HEA), as amended. The notice lists and briefly describes the required disclosures and explains how each can be obtained. If you need additional assistance obtaining this information, please contact the Office of Student Financial Services:

Marietta College Office of Student Financial Services  
215 Fifth Street  
Marietta, OH 45750  
Phone: 1-800-331-2709  
Fax: (740) 376-4990

## GENERAL INFORMATION ABOUT THE COLLEGE

### Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (FERPA) is a federal privacy law that gives students certain protections with regard to their education records such as report cards, transcripts, disciplinary records, contact and family information, and class schedules. As a parent, you have the right to review your child's education records and to request changes under limited circumstances. To protect your child's privacy, the law generally requires schools to ask for written consent before disclosing your child's personally identifiable information to individuals other than you. You can find these policies on the web at [marietta.edu/parent-resources](http://marietta.edu/parent-resources). For more information or to receive a copy, contact the Registrar's Office, Irvine Hall, Tel: (740)376-4723.

### Facilities & Services for Disabled Students:

For information on resources and services for students with disabilities, please contact:

Academic Resource Center  
Andrews Hall, 3rd Floor  
Tel: (740) 376-4700  
Fax: (740) 376-4406  
Email: [arc@marietta.edu](mailto:arc@marietta.edu)  
Web: [marietta.edu/disability-services](http://marietta.edu/disability-services)

### Student Body Diversity:

For information about the diversity of the student body, please visit: <http://nces.ed.gov/collegenavigator/?s=OH&ic=1&pg=5&id=203845>

Office of Diversity and Inclusion  
114 Andrews Hall, 1st Floor  
Tel: (740) 376-3287  
Fax: (740) 376-4505  
Email: [richard.danford@marietta.edu](mailto:richard.danford@marietta.edu)  
Web: [marietta.edu/office-diversity-inclusion](http://marietta.edu/office-diversity-inclusion)

### Cost of Attending Marietta College:

For information on the 2017-2018 costs please visit our website at: [marietta.edu/student-accounts](http://marietta.edu/student-accounts)

Net Price Calculator: <https://marietta.studentaidcalculator.com/survey.aspx>

Student Accounts Office  
Irvine Hall, 2nd Floor  
Tel: 1-800-274-4619  
Fax: (740) 376-4896  
Email: [mcbill@marietta.edu](mailto:mcbill@marietta.edu)  
Web: [marietta.edu/departments/Student\\_Accounts/index.html](http://marietta.edu/departments/Student_Accounts/index.html)

### Transfer of Credit and Articulation Agreements:

The Records Office evaluates and approves all incoming transfer credit. For information about these policies and procedures, please contact the Records Office at (740)376-4723 or visit [marietta.edu/transfer-credits-articulation](http://marietta.edu/transfer-credits-articulation).

### Refund Policy:

The College has a refund policy that stipulates that amount of tuition and board that is refunded to a student who withdraws from all classes during a term. Visit [marietta.edu/refunds](http://marietta.edu/refunds)

### Withdrawal Procedures:

Students who are withdrawing from all classes must notify the Record's Office by following the specific withdrawal procedures posted in the college catalog: [marietta.edu/sites/default/files/documents/16-17ug\\_catalog\\_final.pdf](http://marietta.edu/sites/default/files/documents/16-17ug_catalog_final.pdf)

Records Office  
Irvine Hall, 2nd Floor  
Tel: (740) 376-4723  
Fax: (740) 376-4729  
Email: [records@marietta.edu](mailto:records@marietta.edu)  
Web: [marietta.edu/course-catalogs](http://marietta.edu/course-catalogs)

### Repayment Policy - Return of Title IV Aid:

The federal government mandates those students who withdraw from all of their classes may only keep the financial aid (federal grants and loans) they have "earned" up to the time of withdrawal. Funds disbursed in excess of the earned amount must be returned by the College and or the student to the federal government. The policy is available in the Undergraduate and Graduate Catalogs and in the publication *The Award Guide: What You Need to Know and at* [marietta.edu/title-iv](http://marietta.edu/title-iv) under the sections titled "Treatment of Title IV Aid When a Student Withdraws".

### Description of Academic Programs:

Information on the College's academic programs and degree offerings is available from the Records Office. You can view the information online at: [marietta.edu/areas-of-study](http://marietta.edu/areas-of-study)

## Instructional Facilities and Labs:

Information about the College's instructional facilities and laboratories is available at [marietta.edu/consumer-information-guide](http://marietta.edu/consumer-information-guide)

Physical Plant  
213 Fourth Street  
Tel: (740) 376-4790  
Fax: (740) 376-4409

## Faculty:

Information about the College's faculty and instructional personnel is available at: [marietta.edu/directory](http://marietta.edu/directory)

## Accreditation Information:

Students can review documents describing accreditation, approval or licensing of programs by contacting of the Office of the Provost at (740) 376-4741. Marietta College is accredited by the Higher Learning Commission and is a member of the North Central Association:

Higher Learning Commission  
230 South LaSalle Street, Suite 7-500  
Chicago, Illinois 60604-1411  
Tel: 1-800-621-7440  
Fax: (312) 263-7462  
Email: [info@hlcommission.org](mailto:info@hlcommission.org)

## Copyright Infringement Policies:

Information about the College's policies related to the use of copyrighted material, including peer-to-peer file sharing, can be found at: <http://help.marietta.edu/p2p-policy> and <http://help.marietta.edu/policy>

## Textbook information:

Students can find current and upcoming course listings and required books and materials, at: [marietta.edu/course-schedule](http://marietta.edu/course-schedule)

## Voter Registration Forms:

Voter registration forms are available in the Office of Student Financial Services. Additional information is available at: [marietta.edu/voting](http://marietta.edu/voting)

## Consumer Information on the College Navigator Website:

The U.S. Department of Education is required to post 26 items on the College Navigator website for Marietta College. Read more about these items at: <http://nces.ed.gov/collegenavigator/?q=Marietta+College&s=all&id=203845>

## INFORMATION ABOUT STUDENT FINANCIAL ASSISTANCE

Information about all of the federal, state and institutional financial aid programs available to students can be found by contacting the Office of Student Financial Services at 1-800-331-2709 or by visiting [marietta.edu/tuition-financial-aid](http://marietta.edu/tuition-financial-aid)

## How to apply for Aid:

[marietta.edu/how-apply-financial-aid](http://marietta.edu/how-apply-financial-aid)  
*How Eligibility for Financial Assistance is Determined:*  
The Award Guide: What You Need to Know  
Eligibility Requirements

## Satisfactory Academic Progress (SAP):

Federal and State regulations and Marietta College policy require students make satisfactory progress towards completion of their degree in order to maintain eligibility for financial assistance. To learn more, go to:

Undergraduate Catalog  
[marietta.edu/course-catalogs](http://marietta.edu/course-catalogs)

Graduate Catalog:  
[marietta.edu/course-catalogs](http://marietta.edu/course-catalogs)

## Endowed Scholarships

Students who receive Marietta College grants and/or scholarships may also be eligible for named endowed scholarships. Through the generous donations of friends, alumni, and corporations, Marietta College is able to offer a robust financial assistance program.

Please note:

- There are no separate applications for endowed scholarships.
- A named endowed scholarship may be included in your grant and/or scholarship award and does not increase or change the total amount awarded.
- Scholarships are awarded to students who meet the criteria specific to each fund.

Additional information can be located on our website at [marietta.edu/scholarships](http://marietta.edu/scholarships)

## Method and Frequency of Disbursements:

Financial Aid is disbursed (released) to students in different ways depending on the type of aid and other factors. Students with student loans must complete Entrance Counseling and sign an award letter, and Master Promissory Note before funds will disburse. Those students selected for verification of the FAFSA must complete the process before any funds can be disbursed. Funds are disbursed after enrollment is verified for the term. For more information, please visit [marietta.edu/student-accounts-faq](http://marietta.edu/student-accounts-faq)

## Terms and Conditions of Student Loans, Exit Counseling & Repayment:

[marietta.edu/loans](http://marietta.edu/loans)

<https://studentloans.gov/myDirectLoan/index.action>

## Terms and Conditions of Financial Aid Employment:

Federal Work-Study is a financial aid program for students who have financial need based on the FAFSA. The program provides part-time jobs of 10 hours or less a week for undergraduate students. These positions allow students to earn money to help pay educational expenses. For more information, please see *Paying for a Marietta College Education*. The Office of Student Employment is located in Irvine Hall, 2nd Floor.

## Aid for Study Abroad:

Enrollment in a program of study abroad approved for credit by Marietta College may be considered for federal, state and institutional financial aid resources. Please visit the Office of Student Financial Services for more information or [marietta.edu/About/HEA/pdf/Study%20Abroad%20Financial%20Aid%20Policy.docx](http://marietta.edu/About/HEA/pdf/Study%20Abroad%20Financial%20Aid%20Policy.docx)

## Terms and Conditions of Financial Aid Employment:

Federal Work-Study is a financial aid program for students who have financial need based on the FAFSA. The program provides part-time jobs of 10 hours or less a week for undergraduate students. These positions allow students to earn money to help pay educational expenses. For more information, please see Paying for a Marietta College Education. The Office of Student Employment is located in Irvine Hall, 2nd Floor.

## STUDENT OUTCOMES

### Graduation and Retention Rates:

Students can find information on graduation and retention rates at: <http://nces.ed.gov/collegenavigator/?q=Marietta+College&s=all&id=203845#retgrad>

### Teacher Preparation Program Report:

Students can find the most recent report at: [marietta.edu/education-department](http://marietta.edu/education-department)

### Employment for Graduates:

Available information on job placement rates and types of employment obtained by Marietta College graduates may be obtained at the Marietta College Career Center: [marietta.edu/career-center](http://marietta.edu/career-center)

### Athletic Program Participation & Financial Support Data:

As part of The Equity in Athletics Disclosure Act, information on annual participation rates and financing of men's and women's sports in intercollegiate athletic programs is available by request to students and the general public.

## HEALTH AND SAFETY

### Campus Safety and Security:

Information on important safety procedures, alerts and reports can be found at: [marietta.edu/safety-well-being-campus](http://marietta.edu/safety-well-being-campus)

The annual Campus Crime and Fire Report can be found at:

[marietta.edu/crime-statistics](http://marietta.edu/crime-statistics) To receive a paper copy, please contact the Marietta College Police Department at

(740) 376-3333

### Vaccination Policy:

Students can access this policy by contacting the Dr. J Michael Harding Center for Health and Wellness located in Harrison Hall and by calling (740) 376-4477.

### Drug and Alcohol Abuse Prevention:

[marietta.edu/alcohol-awareness](http://marietta.edu/alcohol-awareness)

### Statement of Non-Discrimination:

Marietta College is an equal opportunity educator and employer that values diversity. In our educational, admissions and employment policies, scholarship and loan programs, and athletic and other co-curricular activities, Marietta College does not discriminate on the basis of age, race, national or ethnic origin, disability, gender identification or orientation, religious affiliation, veteran status, or any other protected status or facet of personal identity. Questions regarding the non-discrimination policy at Marietta College can be directed to our Title IX coordinator or the Office for Diversity and Inclusion.

### Subject to Change:

Because of the nature of federal, state, and institutional guidelines affecting financial aid programs, the information contained in this document is subject to change.

## STUDENT RIGHTS AND RESPONSIBILITIES

### Your Right to Know:

- The types of financial aid available at Marietta College from federal, state, and institutional financial aid programs.
- How to apply and the deadlines to apply for federal, state and institutional financial aid programs.
- The cost of attending Marietta College and the refund policy.
- The portion of your financial aid that is a loan, and what portion is gift aid.
- If offered a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payment procedures, the length of time you have to repay the loan, and when payment is to begin.
- You can request a reduction or cancellation of your student loan. Student loan debt must be repaid.
- How Marietta College determines if you are maintaining satisfactory academic progress for financial aid and what happens if you are not.

### Your Responsibility:

- Regularly check your student email account for information from Marietta College and Student Financial Services.
- Complete all application forms accurately and truthfully on an annual basis. Intentionally misreporting of information for

financial aid purposes is a violation of law and considered a criminal offense.

- Respond to all requests from the Financial Aid Office for additional information and documentation.
- Read all of the forms that you are asked to sign and keep copies for your records.
- Review all information that is provided with your financial aid award package.
- Notify the Office of Student Financial Services if you plan to enroll less than full time.
- Notify the Records Office if you decide to take a leave of absence or withdraw from the College.
- Notify the Office of Student Financial Services of any additional resources, e.g. scholarships or tuition benefits that have not been included in your financial aid package.
- Maintain satisfactory academic progress for financial aid. Withdrawing from the College or never attending classes can result in the termination of your financial aid and may also involve a partial or full repayment of disbursed aid for the semester.
- Complete required federal loan entrance and exit counseling.
- Repay any student loans you borrow.
- Notify the Marietta College Records Office of any changes to your name, permanent address or telephone numbers.