



CLASS OF 2017

Marietta College 2017 Commencement Guidelines and Information

<http://www.marietta.edu/commencement>

Please read the following material carefully

COMMENCEMENT

Date: Sunday, May 7, 2017

Location: Dyson Baudo Recreation Center

Time: 1:00 p.m.

Tickets are not required for the ceremony and doors to the facility open at 11:00 a.m.

CHECK-IN AND GRADUATE PROCESSION

Check-in time: 11:30 a.m.-12:30 p.m. **ALL GRADUATES MUST BE CHECKED IN AND IN LINE BY 12:30 p.m. Check-in is REQUIRED for participation in Commencement.**

CHECK-IN LOCATION

The graduate procession will form in the lower level hallway of the Dyson Baudo Recreation Center (near the racquetball courts). **ALL STUDENTS MUST BE CHECKED-IN AND IN LINE BY 12:30 p.m.**

WHEN WILL I KNOW IF I WILL GRADUATE?

Grades are processed and degrees confirmed AFTER Commencement. We expect grades to be posted by 9:00 a.m. on Thursday, May 11. If there is a change in graduation status, students will be notified by the Records Office by telephone on Friday, May 19 and may review the final degree audit for accuracy if questions should arise.

WHO IS ELIGIBLE TO PARTICIPATE IN THE 2017 COMMENCEMENT CEREMONY?

Prospective May 2017 Graduates: Students who are expected to complete their degree requirements by the end of the Spring 2017 term and who have not previously participated in a Commencement Ceremony for the same degree may participate. These students will be eligible to have expected academic honors noted in the Commencement program.

Confirmed August and December 2016 Graduates: Students whose degrees were conferred in August or December 2016 and who have not previously participated in a Commencement Ceremony for the same degree may participate. These students will have academic honors noted in the Commencement program.

Prospective August and December 2017 Graduates: Undergraduate students who are eight or fewer hours away from completing their degree requirements as of the end of the Spring term and who expect to be finished by the end of the Summer or Fall 2017 term. These students will not be eligible to have academic honors noted in the Commencement program. Those who prefer to participate in the 2018 ceremony after degree completion should notify the Records Office as their name will appear in only one Commencement program for a given degree.

All eligible participants may participate in the ceremony dressed in cap and gown and be a part of all rituals.

I PLAN TO PARTICIPATE IN COMMENCEMENT—WHAT'S NEXT?

ALL enrolled students who will be participating in Commencement **must attend Pioneer Grad Fest on Monday, April 17, 2017 anytime between 10:00 a.m. to 5:30 p.m., in the campus bookstore**

The Grad Fest serves as a “one-stop shop” where students will verify degree and post-graduation information, including proper name pronunciation; receive information on the Commencement Ceremony as well as College and Alumni services; complete Financial Aid exit counseling; share memories with photos; and celebrate with refreshments. Watch your email and campus mailbox for additional information.

ACADEMIC REGALIA

The caps and gowns required for all graduation ceremony participants are available for you to purchase, along with formal invitations and class rings through the Campus Bookstore. **Academic Regalia must be ordered by March 7, 2017.** Please visit <http://www.herffjones.com/college/marietta> to order your regalia. Payment (\$48.98 plus tax) will be due when regalia is picked up at the Bookstore beginning April 17, during Grad Fest. Graduates must participate in Grad Fest before they will be permitted to pick up their regalia. Contact the Bookstore at (740-376-4677 or 740-376-4528) for additional information.

DIPLOMAS

Because Commencement takes place immediately after the end of the term and prior to posting of spring grades, diplomas will not be distributed at the ceremony. Spring graduates will be notified by email when diplomas are available for pick up from the Records Office, approximately May 19. Any diplomas not picked up within two weeks of the email notice will be mailed to the address provided on the graduation application.

Students who have successfully fulfilled all graduation requirements and have no outstanding financial obligations to the College may receive their diplomas as noted above. Students are responsible for satisfying any outstanding balances and/or commitments with the Business Office, Library, or any other office by noon on Friday, April 28, 2017 to avoid delays in receipt of their diploma.

PHOTOGRAPHER

Bruce Heflin Photography will photograph each graduate shaking hands with the President, as well as capturing a cap and gown photo with your diploma case after you have exited the stage. Proofs and order forms will be mailed within 5-7 days of the ceremony to the address on the student's graduation application. You may also view and order your pictures online at www.mypicturesnow.com.

STRAWBERRIES AND CRÉME LUNCHEON

The Marietta College Alumni Association invites you and your family to attend The Strawberries and Crème Luncheon at noon in the Dyson Baudo Recreation Center on Saturday, May 6. **Tickets are required and can be purchased for family and friends online beginning March 8. Graduates attend free of charge but must register.** Please visit www.marietta.edu/commencement to register and to purchase tickets. You can also contact the Alumni Engagement Office by calling 740-376-4709. Please register by Friday, April 28, 2017.

BACCALAUREATE SERVICE

The Baccalaureate Service will be held from 2:00 p.m.-3:00 p.m. in the McDonough Auditorium on Saturday, May 6. Members of the graduating class will constitute a major part of the program. No tickets or reservations are required for this event. *Academic regalia and procession are NOT part of the Baccalaureate Service.* Both bachelor and master degree candidates are invited to attend.

BACCALAUREATE RECEPTION

There will be a reception for graduates and their families immediately following the Baccalaureate Service on Saturday, May 6. Reservations and tickets are NOT required.

MYMARIETTA ACCESS FOR GRADUATES

Graduates will have e-mail and WebAdvisor access for six months after graduation. When preparing resumes, you will want to use an email account other than your marietta.edu address. The Marietta College Alumni Association wants to stay connected with you after graduation. Please keep us up to date on your current contact information through our Online Community. Sign up for the Online Community by visiting longblueline.marietta.edu and clicking the Online Community button on the left side of the page. There you can also access a comprehensive alumni directory to connect with friends and classmates.

CAMPUS MAILBOX/ FORWARDING MAIL

The Monday after graduation your campus mailbox will be closed and any first class mail will be forwarded to your home address. Campus mail and third class mail will be discarded. In order to ensure prompt and accurate delivery of your mail after graduation, you should complete a change of address form on the USPS web page at www.usps.com. You should also notify the Records Office of any change to your preferred mailing address. Contact the mailroom at 740-376-4617 with questions.