

Sound System
Issuance Form

Intials of staff issuing equipment	Number Issued	Item Description	Staff member is to check in each piece of equipment immediately upon return with person returning equipment present.
		Speaker Stands	
		12 Channel Mixer	
		Active Direct Box	
		Microphone Stand Carrying Case	
		Microphone Cords	
		OM-450 Mics	
		OM-500 Mics	
		Powered Loudspeaker	
		Loudspeaker-Not Powered	
		Boom Stands	
		10' Shielded Cable	
		50' Microphone Cable	
		100' Snake	
		Speaker Cable	
		Rolling Rack Gig Rig	
		Microphone Cord Reel	
		Boom Stand Carrying Case	
Date Issued			Recipient is responsible for safe return of all equipment.
Date to be Returned			Equipment must be returned in like new condition. Damage is responsibility of recipient.
Signature of Recipient			
Signature of Issuing Staff member			