

Marietta College Graduate Council

Program Review and Student Learning Assessment Reporting Template

In order to fulfill the function of Graduate Council in that it “monitors ongoing programs” each graduate program at Marietta College must undertake regular assessment, accomplished in the form of an annual assessment report. The report will be due by the third Tuesday of September to the chair of Graduate council and include the following:

1. Mission or purpose of the program.
2. Expected student learning outcomes and outcomes for graduates based on the mission/purpose.
3. Determine the target or criteria for success based for each of the expected outcomes.
4. Identify measures for each outcome.
5. Collect data using the aforementioned measures.
6. Summary of analysis of the findings from the data.
7. Discussion of the analysis of findings with the program department members, noting strengths, opportunities for growth, and examples where the improved results can be tied to the data.
8. Creation of an action plan based on the data analysis and discussion.
9. Indicate any budgetary needs/prioritization alignment based on the action plan.
10. Discuss how the department will implement the action plan.

After receiving the assessment report from the department the chair of Graduate Council will distribute the reports to the members of Graduate Council for review, with time dedicated at a future meeting(s) for discussion, offer any suggestions or feedback, and approve the document for implementation of the departmental action plan.

Steps 1-4 are components that may only need slight adjustments from year to year, steps 5-10 are data sources and action plans that change from year to year.

Beginning in 2019-2020, the rotating Schedule for Graduate programs will proceed as follows:

1. PA
2. CMHC
3. MAP
4. MAT