

IMPORTANT NOTES FOR GRADUATES

THINGS TO KNOW AND DO AS YOU PREPARE FOR GRADUATION:

Academic Regalia

The navy cap, gown, and tassel required for all graduation ceremony participants are available for order through October 12th from [Herff Jones](#) for pick up from the Records Office on Experiential Education Day. Orders for home delivery may be placed through November 16th; shipping charges will apply. Graduates will also wear white satin stoles embroidered with “Class of 2025” and the College seal. Stoles must be purchased separately from the Pioneers Team Store.

A *small quantity* of regalia will be available for use on a first-come, first-served basis for those who miss the deadline or were otherwise unable to purchase. Cost-savvy students who are able to borrow regalia from previous graduates may contact the Records Office to order a tassel, if needed.

Diploma frames and announcements are also available for purchase on the Herff Jones website, linked above.

Grad-Check

In place of GradFest, all fall graduates are asked to schedule an appointment with Assistant Registrar, Tisha Smith for a final review of your degree program audit and related information. ***Look for an email from Tish with a link to sign up for an appointment.***

As part of the final check of your degree status, you will confirm that we have the most current academic program information for your degree, i.e., all expected major(s), minor(s), and/or certificate(s), and verify your diploma name and mailing address. You will also be asked to verify pronunciation of your name, which can also be done by visiting <https://vocaroo.com/> to record your name (please speak slowly and clearly) and email the recording to records@marietta.edu.

Accessible Seating and Parking

If you or your guests will require accessible seating and/or parking, please submit your request to records@marietta.edu by November 21st and our Records Office team will arrange for accommodations. Please coordinate with your family to avoid submission of duplicate requests.

Degree Conferral

Keep in mind that participating in the commencement ceremony is NOT the same as graduating. Graduation requires *completion of all degree requirements*.

Fall grades will be processed on Tuesday, December 16th, with degree completion confirmed over the remainder of the week. If there is a change in graduation status, students will be notified no later than Friday, December 19th.

As a reminder, it is the student’s responsibility to ensure that any necessary approvals (e.g., approved ensembles, cognates, substitutions, etc.) have been submitted to the Records Office prior to the end of the term.

Any deficiencies, such as incomplete grades, final transfer credits, or missing approvals such as those referenced above must be resolved no later than December 17th to have the degree conferred for Fall 2025. Students completing requirements after this deadline will have the degree conferred on the first of the month following completion. Exceptions may be considered in cases where the work was completed but documentation was pending and is received within 21 days of the conferral. This policy ensures compliance with federal reporting regulations.

IMPORTANT NOTES FOR GRADUATES

THINGS TO KNOW AND DO AFTER YOU GRADUATE

Diplomas

Because Commencement takes place before fall grades are available, diplomas will not be distributed at the ceremony. Instead, you will receive a diploma case embossed with the Marietta College name and seal, which will serve as a protective cover for your diploma should you choose not to frame it.

After grades are processed and degrees conferred, diplomas will be ordered and mailed to the address provided on the graduation application within approximately two weeks of the order. Students are responsible for ensuring their correct mailing address has been provided and for satisfying any outstanding balances.

Confirmed graduates will also receive a Certified Electronic Diploma. Look for an email from Paradigm, Inc. in early January with a link to retrieve the CEDiploma.

The Long Blue Line

You are joining a group of Trail Blazers 25,000 strong. Stay connected with each other and with us by updating your contact information via email to alumni@marietta.edu or calling 740-376-4709. We love hearing about jobs, new homes, marriages, etc., and CELEBRATING with you! Keeping your information updated also makes sure you aware of campus happenings, Homecoming, regional events, and more.

Email and Self-Service Access

Graduates will have access to their MC email for approximately six months after graduation. Graduates will need to transition to their personal email before that time. Please contact Information Technology at mcithelp@marietta.edu with any questions.

Forwarding Mail

Following graduation, any first-class mail will be forwarded to your home address. Campus and third-class mail will be discarded. To ensure continued delivery of mail after graduation, please complete a change of address form online at www.usps.com. Contact the mailroom at 740-376-4617 with questions.