



MARIETTA COLLEGE 2016-17 PARENTS HANDBOOK



Community Living Principles

BE SAFE

Never create a threat to any person's safety.

BE RESPECTFUL

Treat each individual at Marietta with respect, and learn to appreciate the differences that make our community unique.

BE RESPONSIBLE

Take responsibility for all your decisions and challenge others to make decisions in the best interest of the community.

BE ENGAGED

Be active within the community to make a positive difference.



Welcome to Marietta College

Dear Parent or Guardian of a Marietta College Student:

I'm sure you and your student have been busy getting ready for the start of an exciting experience at Marietta College. Today, your student arrives on the Marietta College campus to begin the journey of an enriching educational experience; one that's strengthened through our intentional delivery of a broad liberal education, opportunities for experiential learning, and personal development through engaged citizenship. This new adventure marks a time of transition and change for your student and your family.

I know you've taken the opportunity this summer to talk with your student about some of the elements of this transition and their plans for the year. While you need to trust that your past years of parenting have prepared them to make good decisions, it's never too late to start or continue these intentional conversations about especially challenging topics such as academic expectations, substance use, sexual health, personal safety, and managing money. As always, your student needs to be aware of your expectations, but they also need to know that you're available for support and guidance as they face new freedoms and challenging choices throughout the year. While the College will also talk with your student about these topics, their families are still an important influence for many, and your opinions, advice, and understanding will affect how your student engages with these issues.

In this handbook you'll find important telephone numbers as well as information on a variety of topics, such as academics, living on campus, and student services. If you have questions after reading the Parent Handbook, please feel free to contact me. And remember, you're now part of the Marietta College community and we're delighted to have you and your student among us.

Sincerely,

Richard K. Danford, Ph. D., Vice-President for Student Life

Marietta College, 215 Fifth Street

Marietta, Ohio 45750 (740) 376-4899

Richard.danford@marietta.edu

Recommended Reading & Online Resources

Letting Go: A Parents' Guide to Understanding the College Years, Fifth Edition, by Karen Levin Coburn and Madge Lawrence Treeger- Available in the Marietta College Bookstore

www.marietta.edu

Undergraduate Course Catalog: <http://www.marietta.edu/Academics/>



When students apply to Marietta, they become a part of our community - and so do their parents and families. During the past few years Marietta College, like most others throughout the United States, has seen an increase in parental involvement in the lives of their students. Often motivated by the investment they are making in their child's education, this generation of parents has been very active with their children in elementary, middle, and high school and many are not yet ready to step back. In many cases it's not just the parents; students want their parents involved as well. And so do we!

Recognizing this growing phenomenon, we understand that it is important for the College to view parents and family members as partners. As parents, we hope you will join other families at regional and campus events. You can also volunteer your time and talent in capacities that benefit the campus life experience. The College's commitment to keep you informed begins with this handbook and a dedicated webpage. You will also receive *Marietta - The Magazine of Marietta College* twice a year.

Marietta Fund - Families of past and current students give to Marietta for many reasons. They believe in the excellent liberal arts education Marietta provides. They choose to direct their philanthropy to enhance current and future students' educations. They want to connect in a tangible way to the day-to-day activities of the College. More than 90% of our students receive some form of financial aid, supported in part by the Marietta Fund. When you contribute, you become part of the extended family of all of our students, helping them realize their goal of an outstanding education that will prepare them to take responsible positions in the rapidly changing world and, at the same time, develop their individual potential to live full, enriching lives.

Information about Marietta College

History

Marietta College traces its roots to the establishment of the Muskingum Academy, which was founded by pioneer settlers in 1797, in Marietta, Ohio. Accordingly, the College has been recognized as one of America's 37 "Revolutionary Colleges." The Academy became the first institute of higher education in the Northwest Territory. In 1835, the State of Ohio created Marietta College by granting a charter to offer college level degrees. Marietta has always been a private, non-sectarian, coeducational (from 1897), residential college.

Traditions

Matriculation: The annual Matriculation ceremony marks a student's formal enrollment in the College. The August event begins with the traditional procession of the faculty, in full academic regalia. The Matriculation ceremony includes the Charge to New Students from the Dean of the Faculty as well as official greetings from the President and the President of Student Government Association. The ceremony concludes with each student adding his or her name to the Marietta College Matriculation Book.



Founders Day: Marietta College celebrates its birthday, February 14, 1835, on that day or the Thursday after that—every year. Each year the College selects a guest speaker and presents faculty awards.

The Long Blue Line: For some, it's the alternate name for the Alumni Association, but it really much more. It's the idea that from the very first graduates who came together at the chapel in Marietta that sultry, July day in 1841, there has been an unbroken continuation of support, interest and involvement from Marietta College graduates. It endures to this day and serves as a truly unique legacy of commitment and dedication ready to be carried on by future generations of Marietta College alumni.

The Rock: The concept of "The Rock" actually began with McDonough's first dean, Steve Schwartz. He wondered just how much students might enjoy finding something to paint and decorate as an outlet for expression and to encourage activism.

While that conversation was going on, two Marietta College students discovered "The Rock" near the demolition site of the old bridge across the Muskingum River during a downtown visit in the Spring of 1999. The excited duo immediately informed Dean Schwartz who, in turn, enlisted the Physical Plant to rescue "The Rock."

Christened by the Class of 1999, it was adorned in Navy Blue and White in time for Senior Week that spring. By fall, students had come to enjoy the nightly transformations of "The Rock" emblazoned with everything from rallying cries for Pioneer athletes, recognition for Greek pledge classes and pleas for social justice to birthdays and Commencement congratulations.

Nickname: In the College's Blue and White in October of 1927, a large headline

announced that the "Pioneers" were able to break even in their league games for that season. While there is no existing reference to a campus-wide contest to select a nickname, the name "Pioneers" appears to have assumed its rightful place by popular use and acclaim during the latter part of the 1920's.

Information about the City of Marietta, Ohio



The City of Marietta, Ohio was settled in 1788 by Revolutionary War veterans led by General Rufus Putnam and became the Northwest Territor's first organized American settlement.

Marietta, a city of 15,000, has retained a particular pioneer spirit of independence and New England charm. The first educational leaders came from Massachusetts and Vermont. Marietta is a river town situated at the confluence of the Ohio and Muskingum Rivers.

The Surrounding Area

Marietta is part of a much larger Mid-Ohio Valley metropolitan area which includes nearby Parkersburg, West Virginia. This area sustains a combined population of around 150,000. Marietta is located 15 miles north of Parkersburg; 90 miles northwest of Charleston, West Virginia; 120 miles southeast of Columbus, Ohio; 140 miles southwest of Pittsburgh, Pennsylvania; and 170 miles south of Cleveland, Ohio.

There are several flights daily from the Marietta/Parkersburg (PKB) airport. The airport is only five miles from the campus.

What's within walking distance?

There are several locations within walking distance to the campus that sell food and groceries. Giant Eagle, Food for Less, Speedway, and several downtown shops provide a complete food service outside the College's meal plans. One can also use declining balance to purchase food in Taqueria, Izzy's, Pioneer Pit Stop, and the Chlapaty Cafe. The Wal-Mart and local movie theater are located two miles away and are not necessarily within a walking distance.

Academic Calendar

The College year consists of two semesters and a summer term.

2016 Fall Semester

AUGUST

Aug 1	Fall Payments Due
Aug 24	New Student Matriculation
Aug 29	Classes Begin
	PSEO Registration
Sep 2	Last Day to Add Courses

SEPTEMBER

Sep 9	Last Day to Drop Courses
	Without "W" on Transcript
Sep 5	Labor Day - Classes Held
	and Offices Closed
Sep 23-25	Family Weekend

OCTOBER

Oct 8-11	Four Day Break
Oct 12	Classes Resume
Oct 14-16	Homecoming
Oct 19	Mid-Term Grades Due at
	Records Office 9:00 AM
Oct 28	Last Day to Withdraw With
	Grade of "W"
Oct 31	Pre-registration begins

NOVEMBER

Nov 23-27	Thanksgiving Break
Nov 24	Thanksgiving Day
Nov 28	Classes Resume

DECEMBER

Dec 9	Last Day of Classes
Dec 10-12	Reading Days
Dec 11	December Graduation
	Celebration
Dec 12-16	Final Exams
Dec 20	Final Grades Due at
	Records Office 9:00 AM

2017 Spring Semester

JANUARY

Jan 2	Spring Payments Due
Jan 16	All Classes Begin
	PSEO Registration
Jan 20	Last Day to Add Courses
Jan 27	Last Day to Drop Courses
	Without "W" on Transcript

FEBRUARY

Feb 14	Founders Day
Feb 16	Founders Day Observed

MARCH

Mar 11-19	Spring Break
Mar 15	Mid-Term Grades Due at
	Records Office 9:00 AM
Mar 20	Classes Resume
Mar 24	Last Day to Withdraw With
	Grade of "W"
Mar 27	Pre-regisitration begins

APRIL

Apr 19	All Scholars Day
Apr 28	Last Day of Classes
Apr 29-30	Reading Days
Apr 30-May 5	Final Exams

MAY

May 7	Commencement
May 11	Final Grades Due at
	Records Office 9:00 AM
May 22	Summer Session Begins

Quick Reference Guide

An online directory is available at <http://www.marietta.edu/people/>

MAIN SWITCHBOARD

1-740-376-4000

ACADEMIC RESOURCE CENTER

Amanda Haney-Cech, Director
740-376-4700
amanda.cech@marietta.edu

ADMISSION

740-376-4600

BOOKSTORE

Jessica French, Store Manager
740-376-4528
jaf007@gmail.com

CAREER CENTER

Hilles Hughes, Director
740-376-4480
hilles.hughes@marietta.edu

CENTER FOR HEALTH AND WELLNESS

Counseling & Wellness Center
740-376-4477

DEAN OF STUDENTS

Lisa Phillips
740-376-4531
pattersl@marietta.edu

DINING SERVICES

Adria Handley, Director
740-376-4433
alh007@marietta.edu

FINANCIAL AID

Emily Schuck, Director
740-376-4712
schucke@marietta.edu

INFORMATION TECHNOLOGY

Aaron Cowdery, Director of
Information Technology
740-376-4452
cowderya@marietta.edu

MAILROOM

740-376-4617

MARIETTA COLLEGE POLICE DEPARTMENT

James S. Weaver, III, Chief
740-376-3333
jsw003@marietta.edu

PROVOST

Janet L. Bland, Ph.D., Vice President for
Academic Affairs and Provost
740-376-4741
janet.bland@marietta.edu

RECORDS OFFICE

Tina Perdue, Registrar
740-376-4740
perduet@marietta.edu

THE OFFICE OF CIVIC ENGAGEMENT (OCE)

Maribeth Saleem-Tanner, Director
740-376-4561
ms010@marietta.edu

VICE PRESIDENT FOR STUDENT LIFE AND DIVERSITY AND INCLUSION, TITLE IX COORDINATOR

Richard K. Danford, Ph.D., Vice
President for Student Life & CDO
740-376-4736
danfordr@marietta.edu



Keeping in Touch

Email

All students receive a Marietta College email address and should check their email address on a daily basis. Official College correspondence is frequently sent only to the student's College email address.

Campus Mail

Letters and packages should be addressed as follows:

NAME

Marietta College

Box #

Marietta, OH 45750

Campus Safety

Campus law enforcement is primarily the responsibility of Marietta College Police. College Police officers provide 24 hour-a-day patrol protection to the campus, parking lots, residence halls, and on-campus fraternity, sorority, and theme houses. In addition, they promote fire safety and awareness by means of demonstrations, programming, and constant inspections.

College Police enforces laws regulating underage drinking, the use of controlled substances, weapons, and all other incidents requiring police assistance. They also are responsible for public safety services such as crime reports, medical emergencies, and traffic accidents.

In accordance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, Marietta College provides information relating to crime statistics and security measures to prospective and current students and employees. The College Police submits a monthly Uniform Crime Report to the Federal Bureau of Investigation, available at http://www.marietta.edu/departments/College_Police/crime_stats.html.

Fire Safety

Harrison Hall, McCoy Hall, Fayerweather Hall, and Dorothy Webster Hall: Rooms and corridors are equipped with smoke detectors and heat-activated sprinkler heads connected to the fire alarm system. If the fire alarm is activated, the system notifies the Marietta City Fire Department and College Police and all residents must immediately evacuate the building. Tampering with or removing any part of the smoke detection or sprinkler system is not permitted. Never hang any item from a sprinkler head or sprinkler pipe.

First Year Complex and Small Group Housing: Rooms and corridors are equipped with smoke detectors connected to the fire alarm system. If the fire alarm is activated, the system notifies the Marietta City Fire Department and College Police and all residents must immediately evacuate the building. Tampering with or removing any part of the smoke detection system is not permitted.



Notification of an Emergency from Marietta College

Marietta College uses the Pioneer Alert System to quickly contact your student during a major crisis or emergency. Pioneer Alert delivers important emergency alerts, notifications and updates to wall radios mounted in buildings and each residence hall around campus, as well as all the devices your student chooses to register:

- cell phone/smart phone (via SMS/texting)
- email account (work, home, other)

When an incident or emergency occurs, authorized senders will notify your student using Pioneer Alert. Pioneer Alert is your student's connection to real-time updates, instructions on where to go, what to do, or what not to do, as well as instructions on where to find more detailed information. Students must register for Pioneer Alert through the mymarietta.marietta.edu portal. This is a voluntary system, so we strongly encourage you to speak with your son or daughter to ensure that they sign up immediately upon arrival on campus.

Please Note: Students may add their parents contact information to Pioneer Alert in order to provide emergency notification information as well.

Notifying Marietta College of an Emergency

If an emergency were to occur at home, it is very important to notify Marietta College's Office of Student Life at 740-376-4736 during office hours or the College Police Department after hours at 740-376-3333 so that support services and accommodations can be provided for your student on campus. Counseling services may also be contacted during office hours if parents desire at 740-376-4477.

Marietta College Gender-Based Violence Policy and Grievance Procedures

Members of the Marietta College community, guests, and visitors have the right to be free from sexual violence, domestic violence, dating violence, and stalking. All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. When an allegation of misconduct is brought to an appropriate administrator's attention, and a Respondent is found to have violated this policy, serious sanctions will be used to reasonably ensure that such actions are never repeated. This policy has been developed to reaffirm these principles and to provide recourse for those individuals whose rights have been violated. This policy is intended to define community expectations and to establish a mechanism for determining when those expectations have been violated. The full policy is available online at <http://www.marietta.edu/TitleIX/>.

Questions regarding the policy should be directed Richard Danford, College Title IX Coordinator at danfordr@marietta.edu.

Frequently Asked Questions

1. What information will the college provide about my student?

Marietta College abides by the Family Education Rights and Privacy Act of 1974 (FERPA). Information held by the College in any office (e.g., Records Office, Office of Student Life, Center for Health and Wellness, Career Services, Office of Admission, Office of Student Financial Services, Office of Student Accounts, and faculty offices) is released for off-campus use only with the student's written consent or upon subpoena, with the exceptions listed below:

- Data classified as directory information, which may be released to anyone by the College on request, includes the student's home and local addresses, telephone, email, photograph, dates of attendance, degrees and awards received, date of graduation, major field of study, schedule of classes, participation in officially recognized activities and sports, and, if a member of an athletic team, weight and height. In addition, information about a student's accomplishments, such as participation in recognized student activities and receipt of awards and honors, may be communicated to news media, parents and the high school the student attended, unless the student specifically requests that such communication not take place. Such a request may be made in writing and sent to the Office of Strategic Communications and Marketing, Irvine Administration Building. Such requests must be resubmitted at the beginning of each academic year and may cover no more than one year. A request for non-disclosure of directory information may be filed in writing with the Records Office, Irvine Hall.
- Student records (i.e. grades, disciplinary action, health records, billing and financial information, etc.) may be released to parents or legal guardians only with signed consent of the student. The student must provide the College with a signed waiver for such release of information. Waiver forms are available in the Records Office. See the Parent Notification Policy section for specific circumstances in which exceptions may be made.
- As of January 3, 2012, the U.S. Department of Education's FERPA regulations expand the circumstances under which student education records and personally identifiable information (PII) contained in such records - including Social Security Number, grades, or other private information - may be accessed without

consent. First, the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or state and local education authorities ("Federal and State Authorities") may allow access to your records and PII without your consent to any third party designated by a Federal or State Authority to evaluate a federal- or state-supported education program. The evaluation may relate to any program that is "principally engaged in the provision of education," such as early childhood education and job training, as well as any program that is administered by an education agency or institution. Second, Federal and State Authorities may allow access to your education records and PII without your consent to researchers performing certain types of studies, in certain cases even when we object to or do not request such research. Federal and State Authorities must obtain certain use-restriction and data security promises from the entities that they authorize to receive your PII, but the Authorities need not maintain direct control over such entities. In addition, in connection with Statewide Longitudinal Data Systems, State Authorities may collect, compile, permanently retain, and share without your consent PII from your education records, and they may track your participation in education and other programs by linking such PII to other personal information about you that they obtain from other Federal or State data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

- Photographs or video of students held by the College in any office (e.g., Strategic Communications & Marketing, Admission, etc.), and obtained through an orchestrated or planned photo or video shoot cannot be used or released for marketing purposes of the College without written consent from the student. Photographs or video taken during live events (e.g., athletic contests, Commencement, Matriculation, etc.) are allowed to be used, unless the student has a signed request on file with the Office of Strategic Communications & Marketing to not use any images or likenesses of them on file. This request is valid for one year and must be re-submitted each academic year.

2. Will there be opportunities to visit my student on campus?

Family Weekend: Dating back to 1973 when Marietta College conducted its first Family Day, students have welcomed family members to campus for a different themed event each fall. Marietta students invite their family members to campus for a weekend of activities in the fall that usually include movies, athletic events, tours of campus and the city, trolley and boatrides, as well as a special greeting from the President. Family Weekend is scheduled for September 23, 24 and 25, 2016.

3. Are there breaks when my child will be returning home?

- Four Day Fall Semester Break (October 8-11) Residence Halls do not close.
- Thanksgiving Break (November 23-27) Residence Halls Close
- Semester Break (December 12 to January 10) Residence Halls Close
- Spring Break (March 5-13) Residence Halls Close
- End of Spring Semester (April 28) Residence Halls close at 8:00 p.m. for those not involved with spring athletics or graduating seniors
- Commencement (May 7) Residence Halls close at 9:00 p.m.

4. Will my student be able to bring a car to campus?

Upperclassmen wishing to bring a car to campus can go to <https://www.permitsales.>

net/MC to register their vehicle beginning April 15. Permits will be picked up at the Marietta College Police Department booth at the Enrollment Verification Day events on campus at the beginning of the Fall Semester. Permits are limited and will be issued on a first come first serve basis.

A limited number of freshman permits will be available and will be given out based on an application process. Any freshman wishing to bring a car on campus must fill out a Freshman Parking Permit Application and meet certain criteria such as off-campus employment, reoccurring medical conditions, or class requirements that can be verified through documentation. The application can be found at <http://w3.marietta.edu/About/pdf/Freshman%20parking%20permit%20request.pdf>.

All registered cars must display a current, valid Marietta College parking permit in the location described in our Parking and Traffic Regulations brochure, which your student will receive either at PioSoar or when you arrive on campus in the fall. You may also review the regulations and view the parking map at http://w3.marietta.edu/Student_Life/Living_on_Campus/parking.html.

Students without cars on campus may wish to use the Community Action Bus Lines (CABL). Washington-Morgan Community Action operates this public transit system in Washington County on behalf of the Washington County Commissioners and the City of Marietta. CABL buses are fast, reliable and give a stress-free way to get students where they want to go.

CABL buses travel across all of Washington County, from doctor's offices, to shopping areas to government services building. Fares are 80¢ one-way in the City of Marietta. Fares across Washington County range from \$1 to \$3, depending on distance. For more information on CABL buses and routes, visit www.wmcap.org/transportation.html.

GoBus is also available for students 7 days per week to travel to and from Athens, Columbus, and Cincinnati, OH. All arrangements for this service are made directly with GoBus at www.ridegobus.com.



5. What is Marietta College's philosophy on alcohol use?

Marietta College is primarily a residential college, which results in a dynamic, living community. This experience allows for a sense of community to be built among the students, faculty and administration, and it helps to strengthen both the ties and the sense of belonging to the institution. As a result, students have a responsibility to develop and to understand how their actions affect the lives and experiences of those other members of the community. Responsible and legal alcohol use is a part of that responsibility.

The alcohol policy of Marietta College is also based upon the recognition that:

- The majority of Marietta College students cannot legally consume alcohol;
- A number of students that are of legal age to consume or possess alcohol choose not to do so; and
- Alcohol abuse on college campuses across the nation (including Marietta College)

can be problematic.

Given these facts, the College acknowledges the desire of those students who are of legal age to consume alcohol. In addition, the College must ensure that the social life of the campus does not revolve around an activity in which the majority of students cannot legally participate.

Marietta College condemns excessive consumption of alcohol as an unacceptable and irresponsible act by any member of the community. Also, the College considers the decision to consume alcohol or not to be a value judgment on the part of each individual of legal age. The complete policy on Alcohol and Other Drugs can be found at www.marietta.edu.

6. Does my student need a local bank account?

There is an ATM machine located on campus at The Gathering Place and at the Chlapaty Cafe in the Legacy Library. This ATM has a service charge associated with its use. Marietta has several banks within a five-minute walking distance from campus.

Many students like the convenience of local accounts for doing local shopping, but it is not required. Students can cash personal checks for up to \$50 a day at the campus Cashier's window. Students who work on campus are paid by direct deposit to their checking or savings account. If a student does not have a checking or savings account they can open an account at a local bank.

7. Where can my student purchase textbooks required for class?

The Marietta College Bookstore provides new, used, rental and digital textbooks, where you can save up to 80%. Students may purchase their textbooks online at marietta.bncollege.com and choose either to ship them to their home or choose the in store pick up option and pick them up when they arrive on campus. Marietta College is also participating in text book rentals through the bookstore. If your student would rather wait until they get onto campus to purchase books, they may do so during Move-In day, during one of the blocks of free time during Orientation or during our VIP Event for all freshman.

8. What are my payment options?

Marietta College offers two payment options:

Semester Payments are made once per semester. The payment for fall semester is due on August 1st and for spring semester on January 2nd.

Monthly Payment Plan Semester charges are divided equally into 4 monthly payments. The first payment for fall semester is due on August 1st and for spring semester on January 2nd.



Payment and/or payment arrangements are expected to be made no later than August 1st for fall semester and January 2nd for spring semester in order for a student's registration

to be considered valid and receive campus services.

For more detailed information about payment options and how to enroll, please reference: http://www.marietta.edu/departments/Student_Accounts/payment_options_and_information.html or contact the Student Accounts Office at (800) 274-4619.

9. What is the college's approach to financial aid?

Our approach to financial assistance is simple: We want to make Marietta College affordable to every qualified student who desires to attend. A high quality, private education is expensive to provide, and we will expect you to pay your fair share of its cost. However, we are a willing to partner with you in making Marietta possible and, to this end, each year we commit over \$ 19 million of our funds in financial assistance. Our program is extensive, and includes merit-based scholarships; federal, state, and Marietta College need-based grants; state and federal loans; and student work study. For more financial aid information, visit www.marietta.edu/Admission/financial_aid/.

10. Can my student work on campus?

The Federal Work-Study Program (FWSP) provides work opportunities to students demonstrating financial need. There are employment opportunities on campus and in local non-profit, community service agencies.

The Student Employment Office, in cooperation with the Office of Student Financial Services, provides students with referrals to part-time jobs on the basis of individual needs, abilities, and time available for work.

11. Does Marietta College offer study abroad options?

Marietta College students can study abroad for a summer, semester or academic year. Programs are available in English and the local language. Students do not need to know a foreign language to study abroad. Studying abroad offers students the opportunity to experience a culture different from their own and gain a great understanding of the world and a newfound appreciation for their own culture. International internships and volunteer opportunities are also available. Information about this important and exciting opportunity can be found by contacting the Office of Education Abroad at edabroad@marietta.edu, by phone at 740-376-4708, or by visiting the OEA website http://www.marietta.edu/departments/Education_Abroad/index.html.

12. What is the availability of computer labs and printing on campus?

There are open-access labs in most of the academic buildings that students may use to access software such as word-processing, presentation, spreadsheet, database, Web browsers, and e-mail. Also, the Legacy Library has more than 100 computers available.

All campus labs have printers available for printing. The Legacy library has three black and white printers and a color laser printer. Students are given a quota for printing. The quota is given as a dollar amount and may be used for printing to any of the campus lab and library printers. A new quota will be allocated each semester and not carried forward. Once the quota is depleted a student must deposit money into a vending account on their campus ID card in order to perform additional printing. For more information about printing on campus, please visit: help.marietta.edu/goprint.

13. What happens financially if my student withdraws from Marietta College?

A student who withdraws from the College during a semester might be eligible for a partial refund. The refund is determined according to the policy outlined in the Marietta College Catalog. If the College grants a refund, some of the financial aid is required to be returned to the provider based on federal regulations. It is possible to lose all of the financial aid offered for that semester. If the financial aid package includes federal financial aid, the College will follow the federal refund policy for federal funds. The Marietta College refund policy will be followed for all non-federal funds. The student may be responsible to repay to the aid provider the difference between what has been earned in financial aid (based on length of enrollment in the semester of withdrawal) and what the school has returned to the provider. According to federal regulation, the amount of federal aid earned is equal to the percentage of the payment term completed. If the day of withdrawal occurs on or before 60% of the semester is completed, the percentage earned equals the percentage of the semester completed. If the withdrawal date is after the 60% point, the student has earned 100% of federal money. If the reduction in charges exceeds the amount of financial aid to be returned to the financial aid programs and there is no resulting unpaid balance on your student account, the excess funds will be returned to the student.

Important Academic Information & Resources

Attendance Expectations

It is the responsibility of individual instructors to evaluate the importance of student class attendance in determination of course grades. Accordingly, each instructor prepares at the beginning of each semester a written statement setting forth a policy for consideration of unexcused absences, makeup examinations, and related matters, which will be in force for that semester. The statements are filed with the Provost and a statement of policy on attendance appropriate to each class is provided at the first class meeting.

Classes missed due to participation in college-sponsored co-curricular events or college-recognized religious observances are considered excused absences provided appropriate procedures are followed. The student must notify the instructor at the earliest possible time before the absence and arrange to make up missed work as defined by the instructor's syllabus. The co-curricular activity must be a performance, professional meeting, or athletic contest to be considered an excused absence. The religious observance must appear on the College's calendar of religious observances in order to be considered an excused absence. If it does not, an excused absence can be granted only if the student requests special permission from the Provost.

If the schedule for such observances allows students to choose between missing classes and missing other activities, students should arrange their schedules so that attending classes is given priority over attending other activities.

An excused absence allows the student to make up exams or quizzes given during the absence, or to reschedule oral presentations. It is the responsibility of the student to get notes from the class and to compensate as much as possible for the absence. It is also the student's responsibility to work with the instructor in determining an appropriate time for make-up assignments. Students must recognize that many classroom and laboratory activities cannot be replicated and that absences may be detrimental to their performance.



Grades & Grade Reporting

Marietta College abides by the Family Educational Rights and Privacy Act of 1974 (FERPA), which governs how we handle student records. With this in mind, and to assist with the transition to college life, Marietta College will mail mid-term and final semester grades only to the family of first-year students who have signed a waiver to release academic information to their parents/guardians. However, records may be released to parents or legal guardians of other student with the student's written permission. Permission may be granted on an as needed basis by request to the Records office or by submission of an authorization to release academic records. This authorization is available during PioSoar and from the Records and Student Life Offices. For more information on FERPA, see www.ed.gov/policy/gen/guid/fpco/ferpa/parents.html.

Printed grade reports are not mailed to students as the information is accessible electronically via the MyMarietta portal.

Midterm and final letter grades and their equivalents in quality points are:

A+ = 4.00	A = 4.00	A - = 3.67	
B+ = 3.33	B = 3.00	B- = 2.67	
C+ = 2.33	C = 2.00	C- = 1.67	
D+ = 1.33	D = 1.00	D- = 0.67	F = 0.00

Grades mean: A, Excellent; B, Good; C, Average; D, Poor, but passing; F, Failure

Other report abbreviations and their meanings are:

I, Incomplete; P, Pass (FYE 102 only); S, Satisfactory; U, Unsatisfactory; W, Withdrawn; WF, Withdrawn failing = 0.00; X, Registered, but unevaluated (mid-term grade only); Au, Audit; Lab, NR, Not reported; CIP, Course in Progress.

Administrative Withdrawal (Academic)

Marietta College reserves the right to administratively withdraw a student who is not demonstrating a serious academic effort. Failure to demonstrate a serious academic effort is defined as, when in the judgment of the instructor, the student's ability to derive a meaningful educational experience with regard to the content and learning objectives of the course is impaired. This may include but is not limited to: excessive absences; failure to submit homework; and/or failure to complete quizzes, exams or other classroom-based measurements of progress as required by the specific course.

When such failure is reported to the Registrar, the Registrar shall communicate with each of the student's instructors to determine whether the student has demonstrated or has failed to demonstrate a serious academic effort, as defined above. Reports may originate from any faculty member or administrator. If a student is found to have failed to demonstrate serious academic effort, the Registrar will recommend withdrawal to the Provost. The student may be administratively withdrawn from the College by action of the Provost.

Prior to any decision, the Provost will solicit additional information from Office of the Dean of Students to determine if the student is in good standing in these areas. After all information is reviewed, the Provost will schedule a meeting with the student to discuss the findings and to consult with the student about the circumstances and possible consequences. In the event of an administrative withdrawal, resident students will be required to vacate college housing; students may lose eligibility for financial aid; and other services, activities, and benefits of enrollment at the College will be terminated. In accordance to current practice as outlined in the Undergraduate Catalog, the effective date of administrative withdrawal must be during the first five weeks of the semester to receive any partial refund.

A "WF" grade is given to students with an administrative withdrawal due to failure to demonstrate serious academic effort. A "W" may be given prior to the end of the ninth week of the semester, at the Provost's discretion, depending on circumstances leading to the administrative withdrawal. A "WF" grade is computed into the grade point average as 0.00 grade points per credit hour.

In the event of a decision to administratively withdraw a student for failure to demonstrate serious academic effort, the student may, within 24 hours, appeal to the Academic Standards Committee. The Committee may either uphold or reverse the decision of the Provost.

Students administratively withdrawn for failure to demonstrate serious academic effort retain the right to petition the Academic Standards Committee for readmission in a future semester.

Academic Status

The minimum semester load for a full-time student is 12 semester hours of courses. The normal semester load for a Bachelor degree is 15 to 18 hours. This load typically allows students to complete the Bachelor degree within four years.

Anyone may enroll as a part-time student. Part-time students are enrolling in fewer than 12 hours for credit in any one semester, whether taken in day or evening sessions or both.

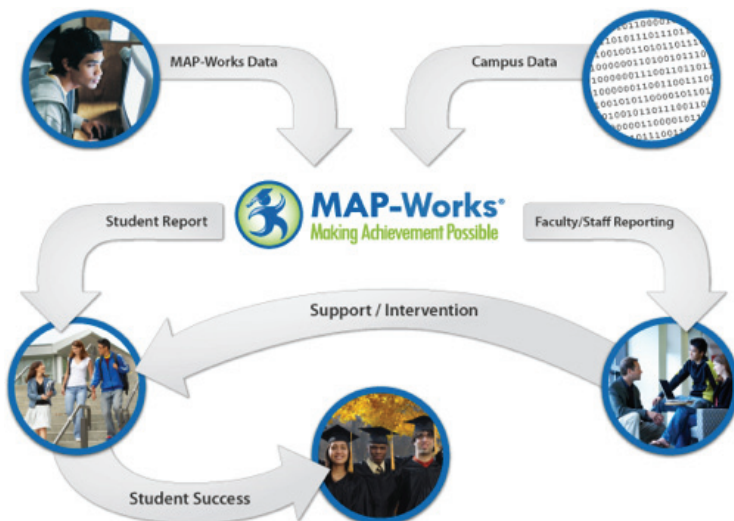
Academic Advising

Academic advising is viewed as an integral part of the educational process and every undergraduate at Marietta College will have an academic advisor. Advising is the process by which the student is directed to significant knowledge of self and of the College and its resources and requirements.

As part of PioSoar days in June and July, first year students will work with faculty advisors to choose courses for Fall. During the first semester, all first year students are required to participate in a First Year Seminar or learning community, which the student will select over the summer. The student's instructor for this course will serve as his/her advisor.

During their first year, students will select a mentor in their selected area of interest. Students may ask this mentor to become their advisor for their sophomore through senior year.

Mapworks - Making Achievement Possible



Mapworks - Making Achievement Possible - is an innovative web-based program that helps students stay on track by directing them to campus resources specific to their individual needs. Mapworks also provides a way for faculty and staff to connect and collaborate, ensuring the student receives all the support he or she needs to be successful at Marietta College.

Mapworks uses a combination of:

- Admissions data (high school GPA, ACT/SAT scores)
- Institutional data (graduation rates, average GPA)
- A series of individualized student surveys taken at pivotal times throughout each semester that concentrate on:
 - o Learning (expectations and past earned grades, study skills and maximization of those skills)
 - o Connections (student activities and residence hall life)
 - o Making healthy choices (time management, eating healthy)
 - o Self-knowledge (academic abilities and self- management)

Mapworks provides student participants with a personalized online or printable (PDF) report. Each report helps the student understand their personal strengths and weaknesses. It also details pertinent campus resources as well as benchmarking results to show participants how their peers are adapting to campus life.

What do students get out of it? After completing a brief survey, Mapworks provides students an extensive, personalized report about:

- How to meet their expectations
- What their peers are thinking
- How to be more successful in college

- What campus resources are available to help them.

Who is it for? All students at Marietta College are tracked in Mapworks. All new first-year students, transfer students, and sophomores provide information via surveys and receive personalized reports. It is used as the Academic Alert system for all students, including Juniors and Seniors.

Tutoring & Learning Center

What we do: The Tutoring & Learning Center located in Bartlett 370 (within the Rickey Science Center building), provides tutoring in over 20 different content areas each year. The staff at the TLC are called Peer Learning Consultants, and they complete rigorous training each semester in order to provide high quality learning assistance to students in need. Our tutor training program is internationally accredited by the College Reading & Learning Association, so you can be sure that your student receives only the best help available. We don't just tutor what to learn for a course, but how to learn at the college level and in a variety of fields. Our mission is to empower all students to become better, more confident, and more engaged learners.

Who we help: All Marietta College students are eligible to receive free subject-specific tutoring in order to help them become more familiar and comfortable with challenging course content. We work with students from all backgrounds and abilities, from students who struggle, to outstanding students who are working on their honors theses and capstone projects for graduation. Each year, 30% of the student body at Marietta College takes advantage of the assistance provided by the TLC. We are proud of this because it demonstrates how engaged our students are in their own success.

To view the schedule of available tutoring, and to make appointments, your student may use their MC email address to log on to our website: <https://mariettacollege.mywconline.com>

For questions or assistance, please contact Kiera M. Hambrick, the Academic Support Coordinator, at tutoring@marietta.edu or 740-376-4651.

Writing Center

What we do: The Writing Center located in Thomas Hall room 221 provides a collaborative, supportive, and instructional environment where writers work closely with Peer Writing Consultants to strengthen their writing and reading skills. We strongly believe that the process of peer collaboration plays a key role in fostering growth and understanding in the writer, not just in the paper. The staff at the Writing Center complete rigorous training each semester

in order to provide high quality assistance to students in need. Our tutor training program is internationally accredited by the College Reading & Learning Association, so you can be sure that your student receives only the best help available. Peer tutors are also available for reading-comprehension consultants. We are not an editing service, and we do not write or



correct papers for other students, but we do offer helpful feedback and can help your student learn how to review, revise, and edit their own work more successfully.

Who we help: All Marietta College students are eligible to receive free writing tutoring for course assignments, application materials, scholarship essays and personal writing projects. Writers seeking help with the brainstorming, researching, drafting or revising stages of their papers are welcome. Each year, we conduct over 1,000 hours of writing tutoring for students within every major and minor program on campus. Our highly-trained staff are happy to work with writers from all beliefs, skill levels and backgrounds. We support writers for whom English is a second or other language as well as native speakers of English. All writers, regardless of their ability, can benefit from the process of peer review.

To view the schedule of available tutoring, and to make appointments, your student may use their MC email address to log on to our website: <https://mariettacollege.mywconline.com>

For questions or assistance, please contact Kiera M. Hambrick, the Academic Support Coordinator, at tutoring@marietta.edu or 740-376-4651.

The Tutoring & Writing Center provides free tutoring services to all Marietta College students. Each academic year, 30% of the student population has at least one appointment with staff in the Tutoring & Writing Center. In AY 2013-2014, our staff conducted over 1880 hours of tutoring sessions in more than 15 content areas and writing. We not only help students to learn course content, but also to learn how to learn.

Our mission is to connect students with highly trained Learning Consultants and Writing Consultants who create positive learning experiences, clarify content, foster development of writing skills, and help students develop the ability and confidence to attain higher academic achievement.

Subject-Specific Tutoring: Each year, the Tutoring & Writing Center provides free tutoring in over 15 different content areas. Peer Learning Consultants complete rigorous training each semester in order to provide high-quality learning assistance to students in need. We work with students from all backgrounds and abilities, from students who struggle, to outstanding students who are working on their honors theses and capstone projects for graduation. Each semester, tutoring is made available in a variety of locations across campus including the Legacy Library, the Tutoring & Writing Center, academic buildings, and even in the residence halls.

Writing Tutoring: Writing tutoring has been available at Marietta College for over 35 years. The Tutoring & Writing Center in Thomas Hall room 221 provides a collaborative, supportive, and instructional environment where writers work closely with Peer Writing Consultants to strengthen their writing. We strongly believe that the process of peer collaboration plays a key role in fostering growth and understanding in the writer, not just in the paper. Writers seeking help with the brainstorming, researching, drafting, or revising stages of their papers are welcome. All writers, regardless of their ability, can benefit from the process of peer review. Peer tutors are also available for reading-comprehension consultations.

Location & Contact Information: The Tutoring & Writing Center is located in Thomas Hall Room 221. To see the full schedule of available tutoring each semester, and to make appointments, students can easily create an account and log in to mywco.com/marietta

To learn more about tutoring services on campus, or for assistance, please contact Keira M. Hambrick, the Academic Support Coordinator, at 740-376-4651 or tutoring@marietta.edu

Career Center

The Career Center is a comprehensive office designed to service the career needs of all students and alumni. The Career Center assists students in their career planning and development by offering individual career advising, and internship, job search, and graduate school preparation resources, programs, and services.

The Career Center's website contains many resources to assist students with their career planning needs.

Students can also benefit from a variety of special events including workshops on career-related topics and a popular program, "Wine, Dine and How to Act Fine," which features an etiquette seminar and a five course meal!

The Career Center co-sponsors, with other institutions, a variety of career fairs throughout the year. The Career Center participates in the Ohio Foundation of Independent Colleges' CareerFest, and the Teacher Recruitment Consortium, to name a few. In addition, the Career Center hosts on-campus employers and career panels. A database of employment and internship opportunities is also offered online for Marietta College students and alumni, in addition to a weekly e-mail newsletter.

Academic Resource Center & Accessibility Services

Marietta College offers a variety of academic support services through the Academic Resource Center (referred to as the "ARC"). The ARC's primary mission is to provide resources and services to assist all Marietta College students in the acquisition of information and development of skills to achieve their academic potential. In addition to individualized services for students, ARC resources are available to all members of the campus community (students, faculty and staff). Services offered by the ARC include, but are not limited to:

- Individualized academic support for students including advising and guidance in collaboration with faculty advisors and related college departments/programs, study skills, time management, exam preparation, etc.
- Early intervention system for students in academic difficulty identified through MAP-Works.
- Individual and small group tutoring by appointment.
- Services for students with disabilities including classroom accommodations and ongoing support (Please see the "Accessibility Services" section of the Handbook for more information).
- Access to computers and other educational technology housed in the Center and maintained by program staff.
- Designated quiet study areas.
- A Learning Lounge for tutoring, research, collaborative academic gatherings and computer use.
- Personal development workshops on study skills, time management, and other related/requested topics.
- Adaptive equipment for students with disabilities.
- A resource library of materials and tutorials on general study strategies, time management, test-taking, stress management, learning disabilities and other related/requested topics.

Accessibility Services

Legal Mandates

Marietta College complies with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act and the Americans with Disabilities Amendment Act regarding non-discrimination against persons with disabilities. Any person having inquiries concerning Marietta College's compliance with Section 504 of the Rehabilitation Act of 1973 should contact the 504 Compliance Officer (CO), Kristin English, Academic Resource Center, Marietta College, Marietta, Ohio 45750, (740) 376-4467, who has been designated by the College to coordinate efforts to comply with Section 504.

The College seeks to offer support to all students and strives to make reasonable accommodations for individuals with disabilities. All campus services for students with disabilities are coordinated through the College's Academic Resource Center (known as "ARC"). Students must register their disability with the ARC in order to be eligible for academic or other accommodations. Current, complete documentation of disabilities should be provided to the ARC's Accessibility Specialist who is responsible for reviewing documentation, having a conversation with the student regarding the current functional impact and determining reasonable accommodations or adjustments for coursework at the College. The request process continues with each faculty member at the outset of each academic course to discuss individual class-specific needs and to facilitate arrangements for specific classroom accommodations. On-going individualized guidance is available from the Accessibility Specialist to include referrals to outside agencies for testing and assessment as necessary. Additionally, adaptive/assistive technology (such as the Kurzweil 3000 Scan/Read System, and Dragon Naturally Speaking Dictation Software) and other personalized services are available based upon documented needs.



Americans with Disabilities Act of 1990 (ADA)

Title II of the ADA states: "A public entity shall make reasonable modifications in policies or procedures when the modifications are necessary to avoid discrimination on the basis of disability, unless the public entity can demonstrate that making modifications would fundamentally alter the nature of the service, program, or activity."

Legal mandates further require Marietta College to demonstrate compliance by placing notices of availability of services to students with disabilities in our handbooks (Faculty Handbook, Employee Handbook and Student Handbook) and on the syllabi for each course each time it is offered. We are also required to have policy and procedures for filing Section 504 grievances.



CONFIDENTIALITY

Confidentiality is protected by law and must be maintained. The student is not required to identify his or her disability to anyone other than the Accessibility Specialist/ARC. Once a student has presented with a documented disability and accommodations have been determined, he or she must sign a Release of Information allowing us to disclose the accommodations to the instructor. (We also require students to sign a ROI if they wish for us to communicate with their parents.) The student may choose to disclose a disability to faculty or others on campus to facilitate understanding and communication.

Grievance Procedure

If a student has a question or concern related to the compliance with a particular provision of section 504 of The Rehabilitation Act of 1973 they are encouraged to resolve their concerns through informal consultation with the College's 504 Officer. If a student decides to file a formal grievance they can file under the following procedure:

- 1) **Level One:** The student will file a formal written grievance with the 504 Compliance Officer. All formal grievances will include a written statement regarding the nature of the complaint and the desired resolution. Formal grievances will be promptly investigated and a decision will be rendered within 14 calendar days of the receipt. If the student is not satisfied with the response at level one then they can submit an appeal to the Director of the Academic Resource Center (ARC)..
- 2) **Level Two:** An appeal for review of the decision reached at Level One, needs to be in writing, addressed to the Director of the ARC, 215 Fifth Street, Marietta, Ohio 45750-4008. The appeal shall state the nature of the complaint, actions taken up to this point, the reason the student feels the decision was wrong, and a desired resolution. The Director of the ARC will render a decision within 14 calendar days of receipt. If the student is not satisfied with the response at level two, then they can appeal to the Provost.
- 3) **Level Three:** An appeal for review of the decision reached at Level Two, needs to



be in writing, addressed to the Provost, 215 Fifth Street, Marietta, Ohio 45750-4008. The appeal shall state the nature of the complaint, actions taken up to this point, the reason the student feels the decision was wrong, and a desired resolution. The Provost will review and render a decision within 30 working days of the receipt. The decision by the Provost is final.

If the student is not satisfied with the services provided by the College, and is unsuccessful in resolving the issue through the internal process, the student may explore other resolutions through the Office for Civil Rights within the U.S. Department of Education. Using this grievance procedure is not a prerequisite to the pursuit of other remedies, including filing a complaint with the Office of Civil Rights.

The United States Department of Education
Office of Civil Rights
600 Superior Avenue, East, Suite 750
Cleveland, Ohio 44114

Questions regarding the process or obtaining the Complaint Resolution form can be directed to The Academic Resource Center (ARC) at (740) 376-4700 or (740) 376-4406(fax).

The 504 Officer is Kristin English, and she may be reached at the ARC at (740) 376-4467 or (740) 376-4406 (fax).

This policy and procedures shall be distributed to all employees and added to the student and faculty handbook.

Housing Frequently Asked Questions

1. Are the residence halls Wi-Fi equipped?

All campus-owned residence halls have both wired and wireless access to the internet. Marietta College also has wireless access available in the library, academic buildings, and the administration buildings.

2. What size are the mattresses in the residence halls?

All mattresses are extra-long twin and are 39" by 80". Marietta College strongly encourages each student to bring a mattress pad for their bed.

3. Is there bicycle storage space in the residence halls?

Bicycle storage areas are found outside of each residence hall. Indoor bicycle storage areas are located in Fayerweather Hall, Harrison Hall, Hopewell House, Marietta Hall, McCoy Hall, and Pioneer House. However, for safety reasons bikes may not be stored in public areas such as lounges, stairwells, entrances/exits, or other undesignated areas. Bikes and other items should not interfere with campus landscaping. Damage to carpeting and walls due to storing bicycles inside rooms or apartments will be billed accordingly.

4. What appliances can students have and use while living in the residence halls?

Students residing in a traditional single, double, or triple room, or in a suite may have and utilize the following appliances in their rooms: electric tea kettles, irons, coffee makers, one 700-watt microwave per room, one 3.4 cubic foot refrigerator (students residing in a triple room may have two 3.4 cubic foot refrigerators).

Students residing in apartments may have and utilize the following appliances in the provided apartment kitchen: electric tea kettles, irons, coffee makers, crock pots, waffle makers, and kitchen appliances that come equipped with an auto-shutoff feature. A microwave and a refrigerator are provided for the apartment, and students may not have additional microwaves or refrigerators in their individual bedrooms.

5. What items are not permitted in the residence halls?

The following items are not permitted in the residence halls due to safety concerns: Candles, incense, potpourri, or any open-flame burning item; cooking equipment such as hot plates, electric fry pans, and anything with an exposed heating element and without an automatic shut-off; decals, stickers, contact paper, darts, dartboards, or other items that may damage walls or furniture; electric cigarettes, flammable liquids, harmful chemicals, gasoline, explosives, flares, firecrackers, and fireworks; Glade plug-ins; halogen lights; hay, straw, leaves, corn stalks, dried vegetables, cut evergreen trees and branches; heated/electric blankets; homemade lamps; lofts that are non-College owned; indoor grills; liquor bottles, empty or full, in both upper-class and first-year residence halls; multi-plug extension cords and multi-plug adapters; non-College owned window coverings; pets or animals, except fish in a 5-gallon tank; reptile lamps; space heaters; stolen property, such as street signs; surge-protector outlet covers; power tools; waterbeds; weapons, including firearms, BB guns, bows and arrows, bullets, martial arts weapons, knives, and any items that is a reasonable facsimile of such a weapon. For additional information on prohibited items, please refer to the Marietta College Student Handbook.

6. Can students bring an air conditioner?

Air conditioners are not permitted in the residence halls and Marietta College requires an application to be submitted along with physician verification for a student to be approved to have an air conditioner for health purposes. A request for use of a personal air conditioner

in a residence hall room will be approved under the following conditions:

- A student has a chronic medical condition that necessitates use of an air conditioner.
- A student submits verification from their physician that outlines this necessity.
- Marietta College's Center for Health and Wellness validates and concurs with the student's request.

Medical documentation for this request must meet the following criteria:

• A qualified medical professional must provide a letter (with original signature) that includes a clear statement of the medical diagnosis, the basis for the diagnosis, a description of treatment plan, patient response, and prognosis, as well as the current impact of the disability as it relates to the housing request that is being supported.

- The credentials of the diagnosing professional must be listed if not clear from professional letterhead or other forms.
- The diagnosing professional may not be a family member.
- A note on a prescription pad is not an acceptable form of documentation.

It is up to the student to confirm receipt of documentation and to ensure their doctor has followed the outlined description. All documentation must be sent to the Office of Community, 215 Fifth Street, Marietta, Ohio 45750 or by fax to (740) 376-4420. Applications are available in the Office of Community Living, Andrews Hall, and are due by July 1 for current students and incoming students.

7. What furniture do student rooms come with?

Each student room is furnished with a bed, extra-long twin mattress, desk, closet, dresser, Ethernet connection, and cable television access. All furniture provided by Marietta College must remain in the assigned room at all times. No room furniture may be placed in storage, and these items must be in the room in their original condition and position at check out.

8. Are there kitchens in the residence halls?

All of Marietta College's residence halls are equipped with a kitchen, available for resident and group use. Students are not permitted to remove kitchen equipment (pots and pans) meant for the community.

9. Where can the students do laundry?

Free laundry facilities are located in each residence hall. All residents are responsible for the condition of the laundry rooms, and billing for damage to this area will be initiated when appropriate and necessary. Generally, machines get used heavily during the evening hours, so students might consider doing laundry during the early morning hours if possible.

10. Can students stay in residence halls over holiday breaks?

All College-owned housing closes for Thanksgiving, winter, and spring breaks at 9 a.m. on the day after the last class is held before a break and reopens at 9 a.m. on the Sunday following the break. Break housing is available for students with a valid reason for staying on campus, such as transportation concerns, student teaching, or participation in a College-sponsored activity and the Office of Community Living approves requests for break housing. There is a fee of \$110 per week. Students requesting to remain on campus during a break must complete the Break Housing Request Application on the Residence System, which is available to students beginning five (5) business days before each break and concluding at noon the day before the start of the break. Students will receive instructions prior to each

College break reminding them how to request to remain on campus. There is no charge for students required to stay due to sports, student teaching, theatre, or other College-sponsored activities. Students will be penalized \$50 for failing to request permission from the Office of Community Living to remain on campus.

11. What is a CA? What is a CC?

Community Advisors (CA) are specially trained sophomores, juniors and seniors who live on the floor with the residents to assist them with personal, academic, and social concerns, and to help develop a sense of community among residents. Your student's CA is one of the best people to go to with any questions or concerns that your student may have.

Community Coordinators (CC) are full-time professional staff members in the Office of Community Living, who are responsible for providing leadership and direction in coordinating a comprehensive residence life program in co-educational hall housing. The Community Coordinators help oversee operations and programming in the residence halls.

12. Who should my student talk to about a problem in a residence hall or with a roommate?

Your student's Community Advisor (CA) first, or your student's Community Coordinator is also available to help solve problems that might arise.

13. How do Dining Services and meal plans work?

With several different dining locations on campus, students are never far from a healthy meal or a quick snack. Each meal plan offers a specific number of meal swipes per week plus a declining dollar amount for custom purchases in campus cafes. Each time a student dines, a meal is deducted from their total meal balance for that week. Students are able to pick the meal plan that fits the best with their preferences and schedule at the beginning of each semester. If the selected meal plan doesn't suit your student, they have 10 days after the semester starts to make a change.



Student Life: Opportunities to Get Involved

Athletics & Recreation

Athletics and personal recreation play an important role in the lives of Marietta College students. Programs and facilities exist to support a wide array of interests inherent in our student body.

Intercollegiate Varsity Sports: Marietta College is proud to be a member of the Ohio Athletic Conference, the third oldest conference in the country. For a complete listing of all varsity sports, please visit pioneers.marietta.edu/

Recreation Center & Intramural Programs: Dyson Baudo Recreation Center (DBRC) contains an indoor track that encircles four multipurpose courts, a crew facility, a fitness center, two racquetball courts, a wheelchair-accessible weight room, a multipurpose room and a two-story climbing wall. Intramural sports programs are for everyone in the College to participate in on a voluntary basis, regardless of skill. All members of the College community (students, administrators, faculty, and support personnel) are eligible to participate in intramural programs.

Clubs & Organizations

Marietta College offers over 80 active clubs and organizations on campus. These include academic/professional clubs, athletic/recreational clubs, governing bodies, service and philanthropy groups, academic honorary societies, media/publications, religious fellowship, fraternities and sororities, and a variety of special interest groups, such as Psychology Club, Concert Choir, and more. Involvement in campus life is closely tied to student development, and can be a memorable part of the Marietta College student experience.

One benefit of a small college is that it is easy to get involved, but it does require initiative on the part of your student! There are lots of ways to begin. Have your student talk to their academic advisor, browse bulletin boards for postings, read the campus newspaper, and visit the Office of Campus Involvement. At the beginning of each school year, the College conducts an Involvement Fair on the Christy Mall which provides an opportunity for your student to sign up for organizations and activities that may be of interest, as well as volunteer opportunities in the community. The Involvement Fair will be conducted the Wednesday of the first full week of classes as part of Welcome Week.

Pioneer Activities Council (PAC)

Our student-run programming board, the Pioneer Activities Council (PAC) is Marietta College's social programming organization, using the time and talents of students to sponsor many campus events, including bands, comedians, group trips and movies.

In addition, the Pioneer Activities Council plans major weekend programs such as Homecoming, Family Weekend, and Spirit Week.

Fraternity & Sorority Life

Fraternities and sororities have been a time honored tradition at Marietta College for more than 150 years. Many current members of the Greek Community describe their chapter experience and the friendships they have built as a "home away from home." Our seven fraternities and sororities provide their members with opportunities for civic engagement, leadership development, event planning, and academic excellence. Currently, our Greeks

represent approximately 20 percent of the Marietta student population. The fraternities include Alpha Sigma Phi, Alpha Tau Omega, Delta Tau Delta, and Lambda Chi Alpha. The sororities include Alpha Xi Delta, Chi Omega and Sigma Kappa.

Volunteer Opportunities

Research shows that community service has a variety of positive effects on college students, including enhanced civic responsibility, increased academic development, better GPAs, and heightened aspirations for advanced degrees. Students who participate in community service tend to spend more time studying, have greater contact with faculty members, increased social self-confidence, and enhanced leadership ability. Volunteering is also a great way to discover new interests and build a resume.

Marietta College's Office of Civic Engagement (OCE), housed in the McDonough Center, coordinates service opportunities, including helping students find local organizations with which to volunteer. In the fall, the OCE coordinates "Make a Difference Day", a special student-led day through which volunteers come together to better our community. In the spring, OCE sponsors "Community Service Day," which rallies student volunteers to participate in service projects throughout Marietta. OCE also offers service based "alternative break" trips for students in the winter, spring, and summer.

Wellness

Dr. J Michael Harding Center for Health and Wellness

Harrison Hall (the 7th St. side) 740-376-4477

The Dr. J. Michael Harding Center for Health and Wellness (CHW) is an integrated wellness center offering health, counseling, and psychological services. The entrance to the facility is located on the 7th Street side of Harrison Hall. The CHW is open Monday through Friday during the academic year from 9:00 am to 5:00 pm. Walk-in, evening, and summer appointments are also available. To schedule an appointment, please call 740-376-4477.

The CHW will work with the student's primary or specialty care practitioner(s) to provide needed labs, X-rays, medications, and follow up care for medical and psychological issues provided this is requested in writing. In order to share information with outside providers, family, or others a request for release of information is required. Please visit <https://marietta.medicatconnect.com/> for more information on our privacy statement.

Medical Services

The CHW's medical center functions as an outpatient facility serving the medical needs of Marietta College students. These services are provided by licensed health-care providers including a doctor, a physician assistant and a nurse. There is no charge for most services including office visits. However, students will be responsible for any charges associated with lab work, X-rays, pharmaceuticals and supplies not carried by the clinic. The CHW will also store and administer injections, such as allergy medications, at no cost upon signing a liability waiver.

Marietta College requires a complete health record be on file in the CHW. A completed health/immunization form must be completed by all students. Disclosure of immunization status for hepatitis B and meningitis immunizations is required by Ohio state law. We reserve the right to refuse services to students whose health/immunization records are missing or

incomplete. Insurance information is also required. These forms must be completed and submitted online by visiting <https://marietta.medicatconnect.com/>.

Counseling & Psychological Services

The goal of the CHW's counseling and psychological services is to enhance student's abilities to make more informed personal and academic decisions. The counseling staff consists of licensed mental health professionals that have experience working with college students. Individual and group counseling can encourage students to engage in new ways of thinking about academic, career, and personal issues. There is no charge to students for these services.

Issues that might bring you to CHW include, for example: adjustment to college life, time management, assertiveness, relationships with family, roommates, friends or significant others; eating, weight, and body image issues; drug or alcohol problems; self-esteem issues; experiencing grief or loss; adjusting to a different culture or language; feelings of depression or hopelessness; feelings of anxiety or panic; sexuality, sexual identity, or sexual orientation; sexual assault; motivation or achievement concerns; coping with traumatic memories; or managing symptoms of a mental or physical illness or disability.

Choices Classes

This class is for students contemplating making changes in the substance use. This is a psycho-educational class followed by a one session substance abuse assessment. Members will look at their substance use and how it impacts their academics, relationships, and personal goals. Students may be self-referred to the class, or referred by parents, or Marietta College Office of Student Life staff. Any information disclosed in group about misuse of legal or illegal substances is strictly confidential.

Scheduling Appointments

Appointments can be made by calling 740-376-4477. Our business hours are Monday through Friday from 9:00 am until 5:00 pm. The receptionist will arrange for an initial session. The purpose of the initial session is to identify the issue and to explore how to best meet the student's needs. The counselor/medical provider that students meet with will explore the various options available and will help students to make a decision among these options. All appointments are confidential and no information is released to anyone without the student's written consent. The obvious exceptions to confidentiality include cases that involve imminent harm to self or to others. To make an appointment, call during office hours. In emergency situation, students can generally be seen immediately.

Emergency Contact Information

Marietta College Sexual Assault Crisis Line:	(740) 434-3457
Monday through Friday (CHW)	740) 376-4477
Weekends & after 5:00 pm emergencies:	MC Police Department: (740) 376-3333
Marietta Memorial Hospital ER	(740) 374-1400



Pioneer Pledge

HONESTY

I will always communicate truthfully and respectfully with all members of the Marietta College community.

INTEGRITY

I will always hold myself to the highest ethical principles both personally and academically.

RESPONSIBILITY

I will take responsibility for all of my decisions, and will challenge others to make decisions that put the community's best interest at the forefront, while holding them accountable for the decisions that they make.

RESPECT

I will treat each individual on campus with respect, and learn to appreciate the differences that make each individual and culture within our community unique.

ENGAGEMENT

I will be active within our community to make a positive difference, and to help serve those who are taking an initiative to better the lives of others.



Marietta College