



# Marietta College

TO: Students registered for the Summer 2020 Session  
FROM: Tina Hickman, Registrar  
DATE: April 13, 2020  
RE: Summer Session Policies

Thank you for registering for the 202 Summer Session! Listed on the back of this letter is the *Withdrawal and Refund Schedule* for summer courses, by session. The beginning and ending dates of your course(s) will correspond with one of the session dates. If your course is one of the few exceptions to the session dates or an individualized study, please contact me directly for withdrawal and refund information, if you plan to drop the class after it begins.

**Dropping Classes after May 17, 2020:** You must officially drop or withdraw from a course by emailing the Records Office at [records@marietta.edu](mailto:records@marietta.edu). If you drop the course after it begins, please copy the instructor on your email. **Do not assume that you are automatically dropped from the course if you never start it or do not pay for it!**

- Failure to formally notify the Records Office that you wish to drop the course will result in a failing grade. You also will be responsible for tuition fees.
- **NOTE:** The instructor cannot withdraw you from a course. Only the Records Office can do and only after direct communication from the student.

Because summer courses are so condensed, it is **vital** that you pay attention to the *Withdrawal and Refund Schedule*. For some courses, one day equates to one week during the regular semester. Therefore, you may have only one or two days to drop the course without a “W” grade or to get a large percentage of your tuition refund. **Please note that full refunds are given only if the course is dropped before the second day of the course.** Once the course begins, refunds will be prorated according to the schedule on the back of this letter.

If you have any questions, please feel free to contact me at 740-376-4740 or via email at [perduet@marietta.edu](mailto:perduet@marietta.edu).

## **Summer Tuition:**

\$475 per credit hour (UNDERGRADUATE)

\$333 per credit for the second course of equal or fewer credits

## **Payment Terms:**

The full tuition amount is due by the date noted on the summer billing statement. You may mail a check or use our convenient online bill payment service on WebAdvisor.

Please direct questions about billing and payment to Student Accounts at [mcbill@marietta.edu](mailto:mcbill@marietta.edu) or 740-376-469

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## SUMMER TERM 2019 WITHDRAWAL AND TUITION REFUND SCHEDULE

SESSION	COURSE DATES	DATES TO DROP WITH "W"	REFUND SCHEDULE	
Session I	May 18 – June 26 (6 weeks)	May 23 – June 12	May 18	100%
			May 19	90%
			May 20	80%
			May 21	70%
			May 22	60%
			May 23-25	50%
			After May 25	No refund
Session II	June 29 – Aug 7 (6 weeks)	July 4 – July 24	June 29	100%
			June 30	90%
			July 1	80%
			July 2	70%
			July 3	60%
			July 4-6	50%
			After July 6	No refund
Session III	June 1 – July 24 (8 weeks)	June 10 – July 3	June 1	100%
			June 2-3	90%
			June 4-5	80%
			June 6-8	70%
			June 9-10	60%
			June 11-12	50%
			After June 12	No refund
Session IV	May 18 – Aug 7 (12 weeks)	June 1 – July 10	May 18	100%
			May 19-21	90%
			May 22-25	80%
			May 26-29	70%
			May 30-June 2	60%
			June 3-5	50%
			After June 5	No refund

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