**PROPOSAL FOR ALTERNATIVE MODE OF DELIVERY OF AN EXISTING COURSE**

**1. Please submit electronically to** [**records@marietta.edu**](mailto:records@marietta.edu)

**2. The proposal should include the following:**

**A. The completed proposal form** (it is not necessary to include this cover page),

**B. A course syllabus; including:**

1. all expected student-learning outcomes at the institution (ISLO), program (PSLO), and/or course (CSLO) level;
2. structure of course (e.g., lecture, lab);
3. types of assignments;
4. grading policy, attendance policy, make-up policy;
5. texts and/or reading materials;
6. any additional cost to the student for required instructional materials;
7. schedule and/or breakdown of topics and assignments so the committee can see how the course fulfills its goals;

**(Revised 01/12/2021)**

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1. **1. Name of Proposer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Campus phone ext.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Department or Academic Program of proposer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **2. Course Number (Dept and Number) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Course:**

**3. This course included assigned work aligned with the following institution-level or program-level student learning outcomes (please indicate the level of work for each designation: i.e. I = introductory, P = practice, M = mastery):**

**\_\_Artistic Literacy \_\_Communication \_\_Critical Thinking**

**\_\_Ethical & Responsible Citizenship \_\_Inquiry \_\_Knowledge of Diversity**

**\_\_Quantitative Reasoning \_\_Integrative Learning**

**\_\_Program-level Outcomes (specified in syllabus)**

**4. Timeline**

**A. For Summer Courses: Duration will be (check one)**

**\_\_\_\_ Six weeks \_\_\_\_ Eight weeks \_\_\_\_ Twelve weeks**

**B. For Internships or other Experiential Education Courses, provide timeframe for course:**

**\_\_\_\_ weeks**

**5. Describe the Mode(s) of Delivery that will be used (e.g. online, hybrid, etc.). Include specific information about the nature and quantity of teacher-student interactions that occurred in your course.**

**6. What method will be used to ensure that the registered student will be the one taking quizzes and examinations?**

**7. Describe how the existing course will delivered equivalently in the alternative mode (if this course is also taught face-face). For example, any notable differences in timeline; content; assignments; examinations; experiential education that is different from the classroom version of this course (if it is taught as such).**

**8. Describe how one Aligned Assignment in the course aligns with one of the institutional-level outcomes identified on the cover page or a program-level outcome.** The eight institution level outcomes can be found on the Curriculum Committee web page at the “Institutional Student Learning Outcomes” link. If you are describing program level outcomes, please Clearly identify/describe the outcome you are assessing.