

ADMINISTRATIVE WITHDRAWAL

Marietta College reserves the right to administratively withdraw a student who is not demonstrating a serious academic effort. Failure to demonstrate a serious academic effort is defined as, when in the judgment of the instructor, the student's ability to derive a meaningful educational experience with regard to the content and learning objectives of the course is impaired. This may include but is not limited to: excessive absences; failure to submit homework; and/or failure to complete quizzes, exams or other classroom-based measurements of progress as required by the specific course.

When such failure is reported to the Registrar, the Registrar shall communicate with each of the student's instructors to determine whether the student has demonstrated or has failed to demonstrate a serious academic effort, as defined above. Reports may originate from any faculty member or administrator. If a student is found to have failed to demonstrate serious academic effort, the Registrar will recommend withdrawal to the Provost. The student may be administratively withdrawn from the College by action of the Provost.

Prior to any decision, the Provost will solicit additional information from the Dean of Students Office to determine if the student is in good standing in these areas. After all information is reviewed, the Provost will schedule a meeting with the student to discuss the findings and to consult with the student about the circumstances and possible consequences. In the event of an administrative withdrawal, resident students will be required to vacate college housing; students may lose eligibility for financial aid; and other services, activities, and benefits of enrollment at the College will be terminated. In accordance to current practice as outlined in the Undergraduate Catalog, the effective date of administrative withdrawal must be during the first five weeks of the semester to receive any partial refund.

A "WF" grade is given to students with an administrative withdrawal due to failure to demonstrate serious academic effort. A "W" may be given prior to the end of the ninth week of the semester, at the Provost's discretion, depending on circumstances leading to the administrative withdrawal. A "WF" grade is computed into the grade point average as 0.00 grade points per credit hour.

In the event of a decision to administratively withdraw a student for failure to demonstrate serious academic effort, the student may, within 24 hours, appeal to the Academic Standards Committee. The Committee may either uphold or reverse the decision of the Provost. Students administratively withdrawn for failure to demonstrate serious academic effort retain the right to petition the Academic Standards Committee for readmission in a future semester.

Please refer to the Student Handbook for information on administrative withdrawal by the Dean of Students due to suspension or expulsion for non-academic reasons.