

The Office of Education Abroad helps international students at Marietta College with immigration regulation, document management including: change of major, minor and graduation dates, approval of status changes in SEVIS, work authorization, tax information, academic support and social security information. The OEA is located in Thomas 214. In order to provide all the services we offer there are specific programs throughout the academic year to support students in maintaining status, completing internal paperwork and preparing for a successful academic experience.

INTERNATIONAL STUDENT ORIENTATION: during the international student orientation, newly arrived international students will meet with representatives from the Office of Education Abroad to review immigration regulations, insurance requirements, to photocopy immigration documents and learn the on-line system for retrieving your I-94.

ENROLLMENT VERIFICATION DAY: The first two days of the fall and spring semesters are dedicated to Enrollment Verification Day. All students must check in with the offices participating in Enrollment Verification Day in the DBRC (Recreation Center). International students will work with the OEA at Enrollment day to collect updated I-20s, apply for graduation, request a change to their status and receive their insurance card.

ACADEMIC SUPPORT: International students are able to utilize all academic support services on campus. The Writing Center (Thomas Hall) and the Academic Resource Center (Andrews Hall) are where students can receive tutoring in classes they may be having difficulty with, and a peer to critique their writing ability (they are not editors). Furthermore, the OEA guides students who are unclear where they can go to get additional support. Marietta College is a small campus and you will get to know your academic advisor and your professors in all your classes. Because you are studying on a student visa, your grades are directly related to your immigration status. The academic catalog explains the requirements to be in good standing and students must adhere to those specific guidelines each semester.

I-20 PROCESSING DAYS: Twice a year the OEA will have open houses to complete all I-20 travel signature updates. International students on an F-1 visa are required to have Designated School Official (DSO) sign the third page of their I-20 every year. Failure to do this could result in the issuance of an I-515 at the U.S. border.

TAX DAY: Each year international students are required to process a form (8843) which must be completed by all F and J visa holders, regardless of whether or not U.S. income was earned, with the Internal Revenue Service (IRS). This form requires students to count the number of days you were in the United States for the current tax year. The OEA offers support and assistance with this process every spring semester.

PLACEMENT TESTS: International students are required to take placement tests in Math and English during the international student orientation. The chair of the Math department and the director of the ESL program will provide your placement scores to the Records Office on the day you register for classes.

SOCIAL SECURITY NUMBER APPLICATIONS: A social security number is used to report an individual's wages to the government. International students seeking to work in the United States will require a Social Security number. Students who are seeking an on-campus position must first apply for the job and receive an offer. The employer will need to write a letter explaining your position offer on Marietta College letterhead. The student must then make an appointment with the OEA staff to get the application form and a letter of support from the Designated School Official confirming your good standing at Marietta College. For more information please see: www.socialsecurity.gov/pubs/EN-05-10181.pdf.