

ON-CAMPUS EMPLOYMENT

All F-1 visa holders are eligible to work on-campus at the school that issued their I-20, assuming they are enrolled and in status.

KEY POINTS

- International students **cannot** work their first semester at Marietta College.
- To find available job opportunities, please visit the Student Employment Office in Irvine Hall.
- **On-Campus Employment is not guaranteed.** It is your responsibility to find a job.
- International students seeking on-campus employment will need a social security card before they can begin working.
- Some offices require students to volunteer for a specified trial time before being hired.
- Students may work up to 20 hours per week while school is in session, and may work full-time (up to 40 hour a week) during break and vacation periods (pending their departmental budget).

ACQUIRING A SOCIAL SECURITY CARD

Federal regulations limit non-citizens to apply for a Social Security Number only after they have been offered employment in the U.S.

International students are required to meet with the Office of Education Abroad to verify the on-campus employment offer and to receive a social security number application packet.

At your appointment students must present the letter of employment to the Director of Education Abroad in Thomas 214 who will then review the letter and issue a subsequent letter granting permission to work in the U.S.

You are required to present both letters, your I-20, student ID, passport and the Social Security Application in person to the Social Security Office.