



PEER COMMUNICATION CONSULTANT APPLICATION

NAME (print): _____ DATE: _____

PHONE (primary): _____ CAMPUS MAIL BOX: _____

MARIETTA EMAIL: _____@marietta.edu CLASS YR: FR SO JR SR

MAJOR: _____ MINOR/CERT: _____

CUMULATIVE GPA: _____ EXPECTED GRADUATION (CHECK month and year):

DEC MAY of 2020 2021 2022 2023 2024

The COMM Center offers four general areas of service: Speech Development, Presentation Delivery Coaching, Designing/preparing Presentation Aids, and English Conversation Partners. To learn more about each of these areas, review the attached descriptions or visit <https://www.marietta.edu/communication-resource-center>

IN WHICH OF THE PEER COMMUNICATION CONSULTANT AREAS ARE YOU INTERESTED?

(mark all that apply, with info requested—you do not have to choose ALL areas to be considered for a position)

COMM AREA OF INTEREST	HAVE YOU TAKEN	IF SO, YOUR GRADE
Speech Development	COMM 101 or 203 <input type="checkbox"/> YES <input type="checkbox"/> NO	
Presentation delivery coaching	COMM 101 or 203 <input type="checkbox"/> YES <input type="checkbox"/> NO	
Designing/preparing presentation aids	COMM 101 or 203 <input type="checkbox"/> YES <input type="checkbox"/> NO	
English Conversation Partners	COMM 385* <input type="checkbox"/> YES <input type="checkbox"/> NO	

*COMM 385 is not required for this position, but is helpful.

EXPERIENCE: describe any previous tutoring/teaching experience or specialized training, skills, or courses you have taken related to the position you are seeking. _____

QUESTIONS:

1. ARE YOU SEEKING A PAID OR VOLUNTEER POSITION? Paid Volunteer
2. ARE YOU ELIGIBLE FOR FEDERAL WORK-STUDY FUNDING? Yes No
3. DESIRED NUMBER OF SCHEDULED HOURS PER WEEK? _____
4. WILL YOU BE EMPLOYED SOMEWHERE ELSE WHILE WORKING FOR THE COMM CENTER? Yes No

IF YES, WHERE AND FOR HOW MANY HOURS PER WEEK? _____

5. ALL PEER CONSULTANTS ARE REQUIRED TO COMPLETE MANDATORY TRAINING SESSIONS AND STAFF MEETINGS THROUGHOUT EACH SEMESTER. CAN YOU ACCOMMODATE THIS COMMITMENT? Yes No
6. BRIEFLY EXPLAIN WHY YOU WOULD LIKE TO WORK AT THE COMM CENTER: _____

Shade in the hours you would be available to work if you are hired into a position at the COMM Center this semester.

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SUNDAY
10:00 AM						
10:30 AM						
11:00 AM						
11:30 AM						
12:00 NOON						
12:30 PM						
1:00 PM						
1:30 PM						
2:00 PM						
2:30 PM						
3:00 PM						
3:30 PM						
4:00 PM						
4:30 PM						
5:00 PM						
5:30 PM						
6:00 PM						
6:30 PM						
7:00 PM						
7:30 PM						
8:00 PM						
8:30 PM						

FACULTY RECOMMENDATION: Provide the name of a faculty member who will complete a Communication Center Peer Consultant Recommendation Form on your behalf. _____
(The COMM Center will send a form to this faculty member—ask them before providing their name.)

AGREEMENT: I hereby authorize the staff of the Communication Resource Center to review my academic records and/or to contact relevant faculty and staff as appropriate in order to determine my qualification for this position. To the best of my knowledge, all information I have provided is true and accurate, and I understand that purposely falsifying information will disqualify me for employment.

 APPLICANT'S SIGNATURE

 DATE

Return the completed form to the COMM Center Director or the Department of Communication office in Mills.

Director, Dr. Linda Lockhart
 MILLS 206
CRCenter@marietta.edu

GET CENTERED!

COMMUNICATION RESOURCE CENTER AREAS OF SERVICE

Peer consultants in each of these areas will provide assistance to fellow students to help them improve their communication skills as listed in bullet points.

SPEECH DEVELOPMENT CONSULTATION: Assistance to develop effective speech/presentation content, including help with:

- Stating a clear central message
- Organizing information and proper outline format
- Writing strong introductions and conclusions
- Using appropriate and effective language
- How to find and use quality supporting material and provide proper citations

SPEECH DELIVERY CONSULTATION: Critique and assistance to develop effective delivery of speeches/presentations, including help with:

- Effectively using verbal and nonverbal skills
- Easing public speaking anxiety
- Using presentation aids effectively
- Using the stage/podium/technology effectively
- Providing video recording of your practice session for self-critique purposes

PRESENTATION AIDS DEVELOPMENT CONSULTATION: Assistance in the effective development of presentation aids (PPT, PREZI, posters, etc.), including:

- Design basics
- Copyright and citations
- Visual message
- Poster session prints

ENGLISH CONVERSATION PARTNERS: Consultation/discussion to help students whose first language is not English develop conversational English skills, including:

- Holding topical conversations in English
- Discussing cultural contexts of American English conversations
- Practicing fluency and word use with someone who can answer questions
- Practicing and learning cultural differences in nonverbal communication (eye contact, gestures, etc.)