

Housing Selection



**HOW TO SIGN UP AND SELECT YOUR NEW
HOME FOR THE 2018-2019 SCHOOL YEAR**

Home Screen of Residence



Home Applications Roommates Room Selection My Account More

Test Wolf
Your Roommate Code: **blapol924**

Assigned Roommates
You currently have no roommates.

My Room
You currently have no rooms.

Applications
Start, continue or view the application(s) listed below.

KW Test Fall 2015 Copied from KW Test Fall 2014 **Get Started**

Announcements
We have lots of announcements! (Localizations)

Room Selection
Click below to begin the room selection process.

Spring 2015- Housing Selection
Selection Date: Thu, Sep 11 03:05 PM **Opt Out** **Open**

Quick Links


Test
Test link 2
<https://live-test-advocate.symplicity.com>

Testing
Yahoo
<http://www.yahoo.com>

Testing quicklink
<http://www.google.com>

Other
Symplicity Home Page
<http://www.symplicity.com>

Focus Here!
Your Selection Date and Time will be Here



Demo University



Powered by **symplicity**

After Opening Housing Selection



Home Applications Roommates **Room Selection** My Account More

Beverly Crusher
Your Roommate Code: **baubau973**

[Return to Previous Screen](#) [Return to list \(Room Selection\)](#)

Spring 2015- Housing Selection (RS Spring 2015)

Assigned Room Selection Time: 8:10AM - OCTOBER 1ST, 2014
Start Date: 10:00AM - SEPTEMBER 30TH, 2014
Finalize your group by: 3:45PM - OCTOBER 17TH, 2014

0	21	52	47
DAYS	HRS	MINS	SECS

**Want Roommates?
CLICK HERE!**

**No Roommate?
CLICK HERE!**

Update Roommates
Beverly Crusher, Ellen M. Ripley
Optional

Select a Room
Required

[Next](#)

If You Chose “Update Roommates”



- 1. Create a roommate group by searching for profiles under the “Search resident profiles” tab
- 2. Participants can change their search filters or clear their search filters
- 3. View matching profiles of Residents
- 4. Send message or invitation to be roommates. Participants can message other participants by clicking “View Full Profile” and then “Send Message”.
- 5. Share roommate code and then enter the roommate code in the “Find someone you know” tab.

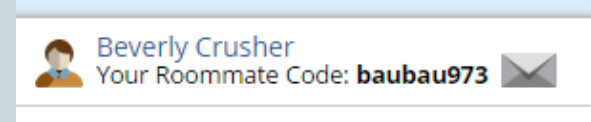
The screenshot displays a search interface with two main tabs: "Search resident profiles" (dark red) and "Find someone you know" (light green). The "Search resident profiles" tab is active, showing the subtext "Find ideal roommates to invite into your group". Below the tabs, a light green bar indicates "No search filters set". Two buttons are present: "Change Search Filters" (blue) and "Clear Search Filters" (white). Below this bar, three profile cards are shown, each with a white background and a dark blue footer. The cards are labeled "Profile #344", "Profile #458", and "Profile #594". Each card contains the text "No Matching Profile for this Resident" and a "View Full Profile" link. The footer of each card contains a "Send Invitation" button.

If You Chose “Update Roommates”



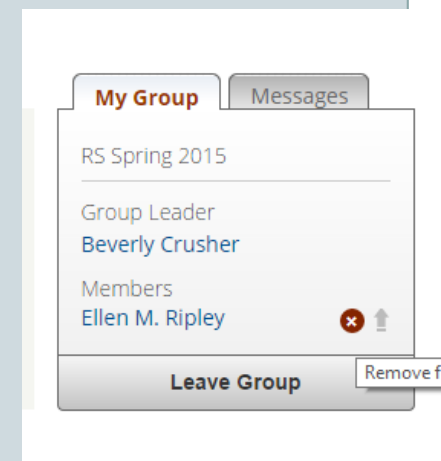
- Roommate Code

- Must get from roommate. It is not searchable!
- Elect one member of your group to add in all of the other members



- My Group

- Once members have accepted the group leader’s invitation members will show up in “My Group”
- If they do not they are ineligible, which means either:
 - ✦ Male and female are in one group (not allowed)
 - ✦ Member is a part of another group (cannot be in two+ groups)
- To remove members or yourself just click the red X
- To make a new group leader choose the up arrow beside the new leaders name (this must be done by original group creator)



Selecting a Room



- After either forming a group or moving forward with no roommate group the following will happen:

- 1. Available rooms will show up for you to choose from
- 2. Click on STAR to make the room a favorite
- 3. Finalize room selection

Instructions:
Please select the available room that you are interested in.

Search Filters:

Building Occupancy

Floor Room Rate

Room Attribute Code

Keywords

Items 1-32 of 32

Building Name	Floor Level	Apartment Number	Room Number	Availability	Selection
610 Annex Building	1	1100	1100A	1 of 1	<input type="button" value="☆"/> <input type="button" value="Open Room"/>
Hollan Apartments	1	101-02	101, 101, 102, 102	2 of 4	<input type="button" value="☆"/> <input type="button" value="Open Room"/>

Favorites

Space

HOLLAN APARTMENTS, Room 103-04, Floor: 1, Occupancy: 4

Selecting a Room



Items 1-32 of 32

Building Name	Floor Level	Apartment Number	Room Number	Availability	Selection
610 Annex Building	1	1100	1100A	1 of 1	Open Room
Hollan Apartments	1	101-02	101, 101, 102, 102	2 of 4	Open Room

Favorites

Space

- HOLLAN APARTMENTS, Room 103-04, Floor: 1, Occupancy: 4** [Open Room](#)

Floor Level – Which floor the room is located

Apartment Number – Room number on outside/hallway door
ex. Fayerweather 121

Room Number – Number of room on inside of room
ex. Fayerweather 120, 122

Availability – How many people can be in that space
ex. 1 of 1 = Single Room
2 of 4 = Suite/Apartment

Selecting a Room



- **Selection Window Status**

- Display countdown until selection can be finalized OR message indication window for selection has opened and housing selection can be finalized

- **Your Roommates**

- Lists all members of the group

- **Room Selection**

- Displays the room the group leader selected. If selecting an apartment, the group leader will need to place each roommate from the group into the bed spaces related to the apartment. The group leader will be choosing who is rooming together in the double rooms.

- **Finalize Selection**

- When the assignment can be finalized, or the group leader prepares to submit the assignment the “Finalize Selection” button is displayed. After clicking the button, click OK to confirm that the housing selection is finalized. Once this button is clicked there is no way of going back. The selection is complete.

Room Selection

Roommates *: James G. Barker
Indiana Jones

Room Selection *: Building: Hollan Apartments
Floor: 1
Apartment: 103-04

Room 103 (Male):

Room 103 (Male):

Room 104 (Male):

Room 104 (Male):

Questions?



- Contact the Office of Community Living or Your RA!
- Office of Community Living Staff:
 - Brian Medina
 - ✦ Associate Dean of Students and Director of Community Living
 - ✦ bm004@marietta.edu
 - Katie Simms
 - ✦ Assistant Director of 4th Street Housing
 - ✦ kms013@marietta.edu
 - Tony Sampson
 - ✦ Assistant Director of the First Year Complex
 - ✦ tns005@marietta.edu
 - Katie Evans
 - ✦ Assistant Director of 7th Street Housing
 - ✦ kae003@marietta.edu
 - Front Desk
 - ✦ 740-376-4684